MISSION STATEMENT

UPPER GUADALUPE RIVER AUTHORITY

The mission of the Upper Guadalupe River Authority is to protect the health of the Guadalupe River watershed in Kerr County by managing water quality and water quantity, promoting stewardship, and providing services to support our communities.

UGRA Board of Directors Regular Meeting Agenda

Wednesday, November 18, 2026, 3:00 PM
UGRA Boardroom
125 Lehmann Drive, Kerrville, Texas

Public Participation – A copy of the board packet is available to the public at www.ugra.org/public-information/board-meetings. To facilitate the audio recording of this meeting, citizens wishing to speak during the meeting must complete the Public Participation Form and submit it to staff before the item is introduced. Speakers will first be recognized by the Presiding Officer, then may proceed to the lectern, and address the Board. Each speaker is limited to four minutes.

Agenda

I. Call to Order and Roll Call

II. Invocation and Pledge of Allegiance – Vice-President Maggie Snow

III. Visitors/Citizens Forum – At this time, any person with business not included on the Agenda may address the Board of Directors. No formal Board discussion or action may be taken on these matters. The Board may discuss whether to place any matter on a future meeting agenda.

IV. Approval of Consent Agenda
- A. Minutes of the Regular Meeting of October 28, 2026
- B. Setting of 2027 Official Holidays
- C. Setting Dates and Times of 2027 Regular Board Meetings

V. Approval of Various Items
- A. Financial Report for the Month Ended September 30, 2026
- B. Quarterly Investment Report for the Quarter Ended September 30, 2026
- C. Financial Report for the Month Ended October 31, 2026

VI. Discussion and Appropriate Action – Review and Approve Fiscal Year 2027 Budget Amendments

VII. Presentation and Discussion of Committee Reports by Committee Chairs
- A. Executive Committee
- B. Outreach and Education Committee
  - Staff report: update on Rainwater Catchment Rebate Program
- C. Flood Prediction and Control Committee
- D. Habitat Conservation Plan Ad Hoc Committee
- E. Aggregate Production Operation Community Advisory Council
- F. Other Committee Activity Updates

VIII. Discussion and Appropriate Action – Update on Implementation of Guadalupe River Flood Warning System

IX. Discussion and Appropriate Action –Authorize General Manager to Negotiate and Execute Easements with Landowners for Water Level Gauges

X. Discussion and Appropriate Action – Annual Review and Approval of UGRA Administrative Policies

XI. Discussion and Appropriate Action – Annual Review and Approval of Disposal of Surplus Property

XII. Presentation – UGRA Streamflow and Spring Flow Monitoring Programs

XIII. Staff Reports

A. General Manager
   - Presentations, activities, and training
   - Guadalupe Basin Flood Planning Group
   - Kerr Together Long-Term Recovery Group

B. Business Manager
   - Business operations and facility update
   - EduScape update

C. Laboratory Manager
   - Lab operations update
   - Summary of metrics

D. Natural Resources Manager
   - Summary of rainfall and streamflow
   - Healthy Creeks Initiative program update

XIV. Adjourn

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: IV.

Topic: Approval of Consent Agenda.

Background Information: Items included in the consent agenda are either considered routine, included in the budget adoption process, addressed in a staff report, or in a prior UGRA Board discussion. No discussion is anticipated. Items will be approved collectively by a single vote unless a UGRA Board member, staff, or citizen requests separate consideration. Approval of items is recommended which will authorize the General Manager to take all actions necessary.

Recommended Action: Approve the following:

A. Minutes of the Regular Meeting of October 28, 2026
B. Resolution No. 2026-47 Setting of 2027 Official Holidays
C. Resolution No. 2026-48 Setting Dates and Times of 2027 Regular Board Meetings

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: IV. A.

Topic: Approval of the Minutes of the Regular Meeting of the UGRA Board of Directors.

Background Information: See Draft Minutes, which follow.

RESOLVED: That the Minutes of the Regular Meeting of October 28, 2026, be and hereby are approved.

Minutes
October 28, 2026
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:05 pm on Wednesday, October 28, 2026. Bill Rector, President; Maggie Snow, Vice-President; Jeanne Stacy, Treasurer; Jonathan Letz; and Diane McMahon were present and constituted a quorum. President Rector announced that Maggie Snow will serve as the Secretary Pro Tem for the meeting. Also present were: Tara Bushnoe, General Manager; Tammy Thompson, Business Manager/Assistant General Manager; Nicole Shepherd, Environmental Laboratory Manager; Shelby Taber, Natural Resources Manager; Ivalu Rose, IR Squared Engineering; Louis Amestoy, Kerr County Lead; Karolyn Andrews, Kerr County Water Alliance; Matt Ables, KISTERS North America; Liz Teitz, San Antonio Express News; Reagan Boles, UGRA; Ben Braeutigam, UGRA; Dr. Keri Stephens; University of Texas at Austin; Mike Hughes; and Randy Murphy.

President Rector led Item II. Invocation and Pledge of Allegiance.

President Rector introduced Item III. Visitors/Citizens forum. There were no comments from the audience.

President Rector announced Item IV. Employee Recognition – Ben Braeutigam, 10 Years and Reagan Boles, 5 Years. Ms. Bushnoe gave an overview of Mr. Braeutigam's and Mr. Boles' history with UGRA. Ms. Shepherd presented them with a certificate and token of appreciation.

President Rector introduced Item V. Discussion and Appropriate Action – Minutes of the Regular Meeting of September 16, 2026. Director McMahon moved to approve the Minutes of the Regular Meeting of September 16, 2026 as presented. Director Letz seconded the motion. There being no discussion, President Rector called for a vote.

President Rector introduced Item VI. Presentation and Discussion of Committee Reports.

A. Executive Committee:
   - President Rector provided the following committee updates:
     - Met on October 20, 2026 with Mr. Wesley Williams, Budget, and Policy Advisor from the Office of Governor Greg Abbott. We thanked him for Governor Abbott's many visits to Kerr County and for the Governor's personal support for those injured in the recent floods. We gave Mr. Williams an overview of our flood warning system and expressed the help that Senate Bill 3 has been.
     - Reviewed items for the Board Agenda.

B. Outreach and Education Committee:
   - Director Snow provided the following committee updates:
     - Did not met since the last Board Meeting.
     - Met with Ingram Volunteer Fire Department to present them with a $15,000 check for the Rainwater Catchment System Grant.

   - Ms. Bushnoe reported that the Rainwater Catchment Rebate Program funded one application since the last Board Meeting. Since the beginning of the program in March 2011, a total of 756 applications have been funded for $95,433. During FY26, a total of 32 applications were funded for $10,736.

C. Watershed Stewardship Committee:
   - Director McMahon provided the following committee updates:
     - Did not meet since the last Board Meeting.

   - Ms. Taber presented the Feral Hog Management Program quarterly update.

   - Ms. Bushnoe reported that the Water Enhancement through Brush Management Cost Share program has not funded any applications since the last Board Meeting. Since the beginning of the program in January 2010, a total of 211

applications have been funded for $686,142 and treated approximately 16,322 acres.

D. Flood Prediction and Control Committee:
- President Rector provided the following committee updates:
    - The following member of the community spoke during this item: Mike Hughes.
    - Committee has met multiple times since the last Board Meeting.
    - Met with EDGE Engineers to receive their 50% completion Report. They have done a great job, and their report is looking promising for mitigation of the flooding of the Guadalupe River. Presentations were also made to our citizens in Hunt and in Kerrville with considerable public input received. We are anxious to receive the data from the 90% completion in February of 2027.
    - Met with Kerr County, on October 27, 2026, to finalize Project Plan #3 submission to the Texas Water Development Board. This Project Plan #3 will include a request for funding for 29 additional sirens along the Guadalupe River, 15 stream flow gauges and associated necessary engineering and installation. Project Plan #3 will be submitted by October 30, 2026.
    - Met with office staff members of Senator Campbell and Staff of Representative Darby's office to brief them on the progress with development of RiverHub and the Guadalupe Flood Warning System.

E. Guadalupe River Conservancy:
- Director Snow provided the following GRC updates:
    - Have not met since the last Board Meeting.
    - Have hired new Director of Conservation.
    - There are currently five active conservation easement properties.

President Rector introduced Item VII. Presentation – UGRA RiverHub Data Viewer Update and Future Improvements – Matt Ables, KISTERS North America. Ms. Bushnoe introduced Mr. Ables and presented a summary of work done to date and work planned for FY27 to the Board. Mr. Ables presented an update on the project which included information on KISTERS analytics framework, portal updates, security, and reliability measures, incorporating West Texas Mesonet station data, and an approach to improve

future rain estimation. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item VIII. Presentation – Flood Warning System Outreach and Education Plan – Dr. Keri Stephens, University of Texas at Austin. The following members of the public spoke on this item: Randy Murphy and Mike Hughes. Ms. Bushnoe introduced Dr. Stephens to the Board. Dr. Stephens presented an update on the Outreach and Education Plan and project activities which included: the goals of the public outreach and education plan, strategies used, pivotal decisions, examples of what has been accomplished, and future activities. General discussion followed. As this was a presentation only, no action was taken.

President Rector introduced Item IX. Discussion and Appropriate Action – Update on Implementation of Guadalupe River Flood Warning System. Ms. Bushnoe presented an update on recent activities supporting the implementation of the Guadalupe Flood Warning System. Updates included: Kerr Together Guadalupe River Flood Warning System Working Group recent activities, professional services provided by consultants, SB3 Grant Program status, community outreach, and upcoming milestones. General discussion followed.

President Rector introduced Item X. Discussion and Appropriate Action – Update on Texas Water Development Board Flood Management Evaluation for Small Communities Project. Ms. Bushnoe presented an update on Texas Water Development Board Flood Management Evaluation for Small Communities Project to the Board which included: an overview how the project relates to the Regional Flood Plan, project objectives and goals, project timeline,

data collection and coordination to date, identified flood problem areas, structural and non-structural mitigation projects, recent public meeting presentations, request for public comment by November 30, 2026, project website (https://www.ugra.org/major-initiatives/regional-flood-planning) and upcoming milestones. General discussion followed.

President Rector introduced Item XI. Discussion and Appropriate Action – Review FY27 Committee and Board Liaison Assignments. President Rector presented the following committee assignments:

Executive Committee:
Bill Rector, President
Maggie Snow, Vice President
Austin Dickson, Secretary
Jeanne Stacy, Treasurer

Human Resources Committee:
Jeanne Stacy, Chair
Austin Dickson
Blake Smith

Outreach and Education Committee:
Austin Dickson, Chair
Weir Labatt
Diane McMahon
Maggie Snow

Watershed Stewardship Committee:
Diane McMahon, Chair
Weir Labatt
Bill Rector
Blake Smith

Flood Prediction and Control Committee:
Bill Rector, Chair
Weir Labatt
Jonathan Letz
Maggie Snow

Riparian Park Committee:
Maggie Snow, Chair
Jonathan Letz
Diane McMahon
Blake Smith

New Initiatives Committee:
Bill Rector, Chair
Jonathan Letz
Maggie Snow

Habitat Conservation Plan Ad Hoc Committee:
Blake Smith, Chair
Jeanne Stacy

Guadalupe-Blanco River Trust:
Diane McMahon – UGRA elected Trustee
Maggie Snow - Trustee

Aggregate Production Operation Community Advisory Council:
Diane McMahon – UGRA liaison
Jonathan Letz – UGRA liaison

President Rector introduced Item XII. A. General Manager's Report. Ms. Bushnoe updated the Board on presentations and activities in which UGRA initiated or participated, investigations, staff training, meetings, Plateau Water Planning Group, and Kerr Together Long-Term Recovery Group. President Rector introduced Item XII. B. Business Manager's Report. Ms. Thompson updated the Board on Business operations, facility maintenance, and the EduScape. President Rector introduced Item XII. C. Laboratory Manager's Report. Ms. Shepherd updated the board on current laboratory operations and presented lab testing metrics. President Rector introduced Item XII. D. Natural Resources Manager's Report. Ms. Taber presented the rainfall and streamflow reports to the Board.

There being no further business, the meeting adjourned at 5:03 pm.

UPPER GUADALUPE RIVER AUTHORITY

William R. Rector, President
Board of Directors

ATTEST:

Maggie Snow, Secretary Pro Tem
Board of Directors

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: IV. B.

Topic: Setting of 2027 Official Holidays.

Background Information: As stated in the Personnel Policy, UGRA observed holidays are designated annually by the Board of Directors using Kerr County's holiday schedule as a guideline. Additionally, the holiday schedules for other local governmental entities are considered (see Attachment A). UGRA's FY26 approved holiday schedule included 12 holidays for a total of 14 days off which included one floating holiday. Staff use their floating holiday with the approval of their supervisor; UGRA's operating hours are not affected on those days. The Executive Committee considered the FY27 holiday schedule at their November 10, 2026 committee meeting.

See Attachment A for the proposed 2027 holiday schedule which depicts 12 holidays with a total of 14 days off.

Recommended Action: Approve Resolution No. 2026-47 Setting of 2027 Official Holidays.

November 18, 2026, UGRA Board Meeting
RESOLUTION NO. 2026-47

RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER GUADALUPE RIVER AUTHORITY (UGRA) APPROVING THE OFFICIAL HOLIDAYS FOR CALENDAR YEAR 2027

WHEREAS, the Board of Directors of the Upper Guadalupe River Authority desires to designate the days that shall be UGRA's Official Holidays for Calendar Year 2027.

THEREFORE, IT IS RESOLVED, that the following shall be UGRA's Official Holidays for Calendar Year 2027.

Holiday	**Day(s) Observed**
New Year's	January 1, 2027
Martin Luther King, Jr. Day	January 18, 2027
President's Day	February 15, 2027
Good Friday	March 26, 2027
Memorial Day	May 31, 2027
Independence Day	July 5, 2027
Labor Day	September 6, 2027
Columbus Day	October 11, 2027
Veterans Day	November 11, 2027
Thanksgiving	November 25 & 26, 2027
Christmas	December 24 & 27, 2027
Floating Holiday	Anytime w\Supervisor Approval

12 holidays with a total of 14 days off.

PASSED AND APPROVED this 18th day of November 2026

_____
William R. Rector, President
Board of Directors

ATTEST:

_____
Austin Dickson, Secretary
Board of Directors

UGRA
Proposed 2027 Holiday Schedule

New Year's	January 1, 2027
Martin Luther King, Jr. Day	January 18, 2027
President's Day	February 15, 2027
Good Friday	March 26, 2027
Memorial Day	May 31, 2027
Independence Day	July 5, 2027
Labor Day	September 6, 2027
Columbus Day	October 11, 2027
Veterans Day	November 11, 2027
Thanksgiving	November 25 & 26, 2027
Christmas	December 24 & 27, 2027
Floating Holiday	Anytime w\Supervisor Approval

12 holidays with a total of 14 days off.

Kerr County & HGCD
FY27 Holiday Schedule

Columbus Day	October 12, 2026
Veterans Day	November 11, 2026
Thanksgiving	November 26 & 27, 2026
Christmas	December 24 & 25, 2026
New Year's	January 1, 2027
Martin Luther King, Jr. Day	January 18, 2027
President's Day	February 15, 2027
Good Friday	March 26, 2027
Memorial Day	May 31, 2027
Independence Day	July 5, 2027
Labor Day	September 6, 2027

11 holidays with a total of 13 days off.

City of Kerrville
FY27 Holiday Schedule

Columbus Day	October 12, 2026
Veterans Day	November 11, 2026
Thanksgiving	November 26 & 27, 2026
Christmas	December 24 & 25, 2026
New Year's	January 1, 2027
Martin Luther King, Jr. Day	January 18, 2027
President's Day	February 15, 2027
Good Friday	March 26, 2027
Memorial Day	May 31, 2027
Juneteenth	June 18, 2027
Independence Day	July 5, 2027
Labor Day	September 6, 2027
Floating Holiday*	Anytime w\Supervisor Approval

14 holidays with a total of 16 days off.
*(2)

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: IV. C.

Topic: Setting Dates and Times of 2027 Regular Board Meetings.

Background Information: Article IV. Section 2, of the UGRA Bylaws states, "The Board shall adopt an annual regular meeting schedule for each year. The Board of Directors shall meet on the day, and time approved by the Board. The Board may meet in special session when called by the President or by a majority of its members."

Though the annual schedule is adopted, the Board, at its discretion, may change a meeting date to accommodate extenuating circumstances and may hold a special meeting when appropriate.

Eight of the meetings are proposed for the 4th Wednesday of the month. The September meeting is proposed for the 3rd Wednesday at the request of Bob Reeves, Kerr County Tax-Assessor Collector. The November meeting is proposed for the 3rd Wednesday to avoid conflict with the Thanksgiving holiday. The proposed 2027 Board Meeting schedule follows. All meetings are proposed to be held at 3:00 pm at 125 Lehmann Dr., Kerrville, Texas with the exception of the January 2027 meeting which is proposed to be held at 4:00 pm at the request of the General Manager to accommodate a scheduling conflict:

January 27, 2027	4:00 pm	(4th Wednesday)
February 24, 2027	3:00 pm	(4th Wednesday)
March 24, 2027	3:00 pm	(4th Wednesday)
April 28, 2027	3:00 pm	(4th Wednesday)
May 26, 2027	3:00 pm	(4th Wednesday)
June 23, 2027	3:00 pm	(4th Wednesday)
August 25, 2027	3:00 pm	(4th Wednesday)
September 15, 2027	3:00 pm	(3rd Wednesday)
October 27, 2027	3:00 pm	(4th Wednesday)
November 17, 2027	3:00 pm	(3rd Wednesday)

Recommended Action: Approve Resolution No. 2026-48 Setting Dates and Times of 2027 Regular Board Meetings.

November 18, 2026, UGRA Board Meeting
RESOLUTION NO. 2026-48

RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER GUADALUPE RIVER AUTHORITY (UGRA) APPROVING BOARD MEETING DATES AND TIMES FOR CALENDAR YEAR 2027

WHEREAS, the Board of Directors of the Upper Guadalupe River Authority desires to designate the days that shall be UGRA's Regular 2027 Board Meetings.

THEREFORE, IT IS RESOLVED, that the Regular Meetings of the UGRA Board of Directors shall be held at 125 Lehmann Dr., Kerrville, Texas on the following dates and times:

January 27, 2027	4:00 pm	(4th Wednesday)
February 24, 2027	3:00 pm	(4th Wednesday)
March 24, 2027	3:00 pm	(4th Wednesday)
April 28, 2027	3:00 pm	(4th Wednesday)
May 26, 2027	3:00 pm	(4th Wednesday)
June 23, 2027	3:00 pm	(4th Wednesday)
August 25, 2027	3:00 pm	(4th Wednesday)
September 15, 2027	3:00 pm	(3rd Wednesday)
October 27, 2027	3:00 pm	(4th Wednesday)
November 17, 2027	3:00 pm	(3rd Wednesday)

PASSED AND APPROVED this 18th day of November 2026

_____
William R. Rector, President
Board of Directors

ATTEST:

_____
Austin Dickson, Secretary
Board of Directors

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: V. A.

Topic: Acceptance of the Financial Report for the Month ended September 30, 2026.

Background Information: See Financial Report, which follows.

RESOLVED: That the Financial Report for the Month ended September 30, 2026, be and hereby is accepted.

UPPER GUADALUPE RIVER AUTHORITY
BALANCE SHEET
SEPTEMBER 30, 2026

ASSETS

CURRENT ASSETS		
GENERAL FUND CASH	1,262,625.91	
ENV. LAB FUND CASH	32,805.74	
CHECKING - FLOOD GRANT	775,764.04	
CD-SECURITY STATE	250,000.00	
CD-HAPPY STATE BANK	250,000.00	
TEXPOOL	879,732.74	
PROPERTY TAXES	75,976.46	
DUE FROM ADMIN - LAB	19,725.46	
ACCOUNTS RECEIVABLE - ADMIN	723.54	
ACCOUNTS RECEIVABLE - LAB	29,154.43	
DUE FROM EMPLOYEE	(3.44)	
TOTAL CURRENT ASSETS		3,576,504.88
PROPERTY AND EQUIPMENT		
FURN, FIXT & EQUIP - LAB	176,014.11	
ACCUM. DEPRECIATION - LAB	(167,060.99)	
TOTAL PROPERTY AND EQUIPMENT		8,953.12
TOTAL ASSETS		$ 3,585,458.00

LIABILITIES AND CAPITAL

CURRENT LIABILITIES		
ACCTS PAYABLE - ADMIN	$ 2,201.00	
ACCOUNTS PAYABLE - LAB	62.81	
UNEMP. INS. PAYABLE	181.83	
COMP. ABSENCES LIABILITY	16,721.66	
DUE TO LAB - ADMIN	19,725.46	
DEF REV - PROPERTY TAXES	75,976.46	
TOTAL CURRENT LIABILITIES		114,869.22
TOTAL LIABILITIES		114,869.22
CAPITAL		
FUND BAL - UNDESIGNATED - ADM	615,431.50	
FUND BAL - UNDESIGNATED - LAB	95,390.87	
FUND BAL - EMERGENCY OPS	869,000.00	
FUND BAL - LID PROGRAM	450,000.00	
FUND BAL - GBNRC CAP IMPROVE	200,000.00	
FUND BAL - RIPARIAN PARK DEVEL	350,000.00	
FUND BAL - LAB IMPROVE	73,506.00	
FUND BAL - FLOOD PREDICT-CNTR	1,500,000.00	
FUND BAL - FLOOD GRANT	775,764.04	
FUND BAL - HEALTHY CREEKS	35,333.09	
FUND BAL - PLANT PROP EQ - LAB	8,953.12	
NET INCOME	(1,502,789.84)	
TOTAL CAPITAL		3,470,588.78
TOTAL LIABILITIES & CAPITAL		$ 3,585,458.00

UPPER GUADALUPE RIVER AUTHORITY
STATEMENT OF ACTIVITIES
FOR THE TWELVE MONTHS ENDING SEPTEMBER 30, 2026

	Annual Budget	Annual Revised Budget	Current Month	Year to Date	Percentage of Budget
REVENUES					
LABORATORY FEES	456,330.00	434,330.00	36,674.71	408,122.63	93.97
TRANSFER TO LAB	39,307.92	56,515.92	5,718.88	45,718.88	80.90
PROPERTY TAXES	1,015,516.40	1,050,000.00	6,528.51	1,058,491.96	100.81
BUILDING RENTAL	57,300.00	57,300.00	6,969.54	59,775.48	104.32
GRANTS	0.00	872,250.00	(185,345.19)	187,154.81	21.46
INVESTMENT EARNINGS	156,000.00	156,000.00	8,748.74	160,894.14	103.14
OTHER INCOME	19,030.00	19,030.00	7.65	14,576.67	76.60
TOTAL REVENUES	1,743,484.32	2,645,425.92	(120,697.16)	1,934,734.57	73.14
EXPENSES					
LABORATORY OPERATIONS	227,389.00	222,887.00	17,221.57	198,529.58	89.07
TRANSFER TO LAB	39,307.92	56,515.92	5,718.88	45,718.88	80.90
PERSONNEL & RELATED COSTS	866,108.62	875,864.62	75,946.32	860,654.48	98.26
BOARD AND COMMITTEE EXPENS	26,400.00	26,400.00	607.45	1,563.81	5.92
BUILDING O&M	71,350.00	72,810.00	3,974.90	55,852.39	76.71
OPERATING INSURANCE	16,419.00	19,890.00	0.00	17,653.14	88.75
OFFICE OPERATIONS	24,550.00	44,060.00	2,342.20	40,567.38	92.07
VEHICLE O&M	4,400.00	4,400.00	1,725.97	3,919.78	89.09
TAX COLLECTION & APPRAISAL	23,681.00	23,681.00	48.34	23,824.89	100.61
PROFESSIONAL SERVICES	90,600.00	90,600.00	5,566.45	80,577.99	88.94
WATERSHED PROGRAMS	400,758.00	302,758.00	146,141.79	224,119.07	74.03
FLOOD PREDICTION & CONTROL	1,500,000.00	2,076,915.00	303,325.28	1,742,549.72	83.90
PUBLIC EDUCATION	112,100.00	112,100.00	24,928.93	106,504.84	95.01
RIPARIAN PARK	27,750.00	12,750.00	193.98	6,491.27	50.91
WATER MONITORING	45,700.00	46,090.00	11,438.28	35,384.76	76.77
WATER PERMIT FEES	1,200.00	1,200.00	0.00	1,184.28	98.69
CLEAN RIVERS PROGRAM OFFSET	0.00	0.00	0.00	(7,571.85)	0.00
TOTAL EXPENSES	3,477,713.54	3,988,921.54	599,180.34	3,437,524.41	86.18
NET INCOME	(1,734,229.22)	(1,343,495.62)	$ (719,877.50)	$ (1,502,789.84)	111.86

Upper Guadalupe River Authority
Addition to Financial Report
September 30, 2026

PWPG Custodial Account

UGRA is the contract manager and political subdivision for the Plateau Regional Water Planning Group. Below is a summary of the account as of the date stated above:

Plateau Water Planning Group
Security State Bank & Trust
Account Number *****67
Balance $40,787.38

Grant Program Summary for September 2026 Financial Report

Flood Grant

After the August 2026 financial report was approved by the UGRA Board of Directors on September 16, 2026, the following changes were implemented:

- UGRA staff and contract bookkeeper decided to reclassify the Flood Grant revenue (43221.02) to a Fund Balance – Flood Grant account (30106.02) to distinguish the amount of grant revenue that has been applied to specific invoices from the unapplied grant revenue. A journal entry was added to the account to document the change, debit the incorrect amount, and apply the correct amount. This is why the current month value for the consolidated Grants revenue account is negative.

Through September 30, 2026, the following grant funding has been received: $937,500.00

Through September 30, 2026, the following interest has been received: $751.94

Through September 30, 2026, the following expenses have been paid: $162,487.90

Healthy Creeks Initiative Grant

After the April 2026 financial report was approved by the UGRA Board of Directors on May 27, 2026, the following changes were implemented:

- UGRA staff and contract bookkeeper decided to reclassify the Healthy Creeks Initiative revenue (43223.02) to a Fund Balance – Healthy Creeks account (30108.02) to distinguish the amount of grant revenue that has been applied to specific invoices from the unapplied grant revenue. A journal entry was added to the account to document the change, debit the incorrect amount, and apply the correct amount. This is why the current month value for the consolidated Grants revenue account is negative.

Through September 30, 2026, the following grant funding has been received: $60,000.00

Through September 30, 2026, the following expenses have been paid: $24,666.91

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: V. B.

Topic: Acceptance of the Quarterly Investment Report for the Quarter Ended September 30, 2026.

Background Information: See Quarterly Investment Report, which follows.

RESOLVED: That the Quarterly Investment Report for the Quarter Ended September 30, 2026, be and hereby is accepted.

Upper Guadalupe River Authority
Quarterly Investment Report
For the Quarter Ended September 30, 2026

Invested Funds Summary

This report is presented in accordance with the Texas Government Code, Title 10, Chapter 2256, Public Funds Investment; Section 2256.023 known as the "Public Funds Investment Act." Enclosed is a detailed Upper Guadalupe River Authority (UGRA) investment report for the period June 30, 2026, through September 30, 2026. The beginning and ending book values and market values for the reporting period follow:

		Book Value ($)	Market Value ($)
Beginning of Quarter:	**June 30, 2026**		
	Securities, CDs	500,000.00	500,000.00
	TexPool	871,591.60	871,591.60
	General Operating Fund*	2,545,921.09	2,545,921.09
	Environmental Lab Fund*	12,425.42	12,425.42
	TOTAL	**3,929,938.11**	**3,929,938.11**
End of Quarter:	**September 30, 2026**		
	Securities, CDs	500,000.00	500,000.00
	TexPool	879,732.74	879,732.74
	General Operating Fund	1,262,325.91	1,262,325.91
	Environmental Lab Fund	32,605.74	32,605.74
	TOTAL	**2,674,664.39**	**2,674,664.39**

* For June 2026, the value of the General Fund and Lab Fund is the statement balance instead of the financial report balance as is customarily reported.

At all times during the stated quarter, the investment portfolio complied with the Public Funds Investment Act and the Upper Guadalupe River Authority Investment Policy.

I certify that to the best of my knowledge, all funds of UGRA have been invested in accordance with, and all investment transactions have taken place in accordance with the current UGRA Investment Policy.

Tara M. Bushnoe
UGRA General Manager

11/18/2026
Date

Securities, CDs, and Investments Transactions Summary

Securities, CDs, and Investments	Book Value/Purchase Price ($)	Market Value ($)	Term (months)	Maturity Date	Interest/Dividend Rate (%)
Beginning of Quarter: 6/30/26					
Happy State Bank	250,000.00	250,000.00	12	2/8/2027	3.44
SouthStar Bank	250,000.00	250,000.00	6	8/3/2026	3.60
Total	**500,000.00**	**500,000.00**			

Sales: 1

Purchases: 1

Securities, CDs, and Investments	Book Value/Purchase Price ($)	Market Value ($)	Term (months)	Maturity Date	Interest/Dividend Rate (%)
End of Quarter: 9/30/26					
Happy State Bank	250,000.00	250,000.00	12	2/8/2027	3.44
Security State Bank and Trust	250,000.00	250,000.00	12	8/7/2027	3.50
Total	**500,000.00**	**500,000.00**			

TexPool Transactions Summary

The Texas Local Government Investment Pools (the "TexPool Portfolios") have been organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments. The Comptroller of Public Accounts is the sole officer, director and shareholder of the Texas Treasury Safekeeping Trust Company, which is authorized to operate the TexPool Portfolios.

An investment in the Pool is not insured or guaranteed by any government or government agency. Although the manager of the Pool seeks to preserve principal, it is possible to lose money by depositing money in the Pool.

	Book Value ($)	Market Value ($)	WAM*	Average Monthly Rate (%)
Beginning of Quarter: 6/30/26	871,591.60	871,591.60	50	3.65
Deposits	0.00	0.00		
Withdrawals	0.00	0.00		
Interest Earned	8,141.14	8,141.14		
End of Quarter: 9/30/26	879,732.74	879,732.74	42	3.76

* Weighted Average Maturity (WAM) is the mean average of the periods of time remaining until the securities held in TexPool (a) are scheduled to be repaid, (b) would be repaid upon a demand by TexPool, or (c) are scheduled to have their interest rate readjusted to reflect current market rates.

TexPool Portfolio as of 9/30/26:

Investment Type	Percent of Portfolio
Agencies	25.0
Repurchase Agreements	45.9
Treasuries	26.0
Money Market Funds	3.1

Time to Maturity	Percent of Portfolio
1 – 7 days	69.1
8 – 30 days	4.0
31 – 90 days	10.4
91 – 180 days	8.8
181+ days	7.7

* Note: Market value of collateral supporting the Repurchase Agreements is at least 102% of the Book Value. The portfolio is managed by Federated Investment Counseling and the assets are safe kept in a separate custodial account at State Street Bank in the name of TexPool.

Interest Earned Report

Securities, CDs, Depository, and Savings	Ending Book Value/Purchase Price ($)	Ending Market Value ($)	Interest/Dividend Rate (%)	Interest Earned During Quarter ($)
Happy State Bank	250,000.00	250,000.00	3.44	2,167.67
SouthStar Bank	250,000.00	250,000.00	3.60	764.68
Security State Bank & Trust	250,000.00	250,000.00	3.50	1,294.52
TexPool	879,732.74	879,732.74	3.77	8,141.14
General Operating Fund	1,262,325.91	1,262,325.91	3.79	18,002.76
Environmental Lab Fund	32,605.74	32,605.74	3.79	242.87
			Total	**30,613.64**

* Average interest rate over quarter.

Collateral Pledge and Safekeeping Report

UGRA public funds deposited in an eligible depository must be secured with a collateralized pledge as required in Vernon's Texas Code Annotated, Government Code, Title 10, Chapter 2257. COLLATERAL FOR PUBLIC FUNDS (Public Funds Collateral Act).

Sec. 2257.022. AMOUNT OF COLLATERAL. (a) Except as provided by Subsection (b), the total value of eligible security to secure a deposit of public funds must be in an amount not less than the amount of the deposit of public funds:

(1) increased by the amount of any accrued interest; and

(2) reduced to the extent that the United States or an instrumentality of the United States insures the deposit.

Institution	Pledged Collateral	Coupon (%)	Fair Market Value ($)	Pledged Value ($)	Rating
Happy State Bank	Arlington Tex Higher Ed Fin Co	4.000	1,533,167.68	1,533,167.68	AAA
Happy State Bank	Crosby Tex Indpt Sch Dist	2.436	181,482.92	181,482.92	AAA
Happy State Bank	Crowley Tex Indpt Sch Dist	4.000	20,865.74	20,865.74	AAA
Happy State Bank	Prosper Tex Indpt Sch Dist	5.000	161,207.15	161,207.15	AAA
Happy State Bank	Texas Tech Univ Revs	2.748	1,100,774.81	1,100,774.81	AA+
Happy State Bank	University Houston Tex Univ Re	3.000	464,232.09	464,232.09	AA
			TOTAL	**3,461,730.39**	

This pledge and safekeeping report fully collateralizes all UGRA accounts at Happy State Bank that exceed the FDIC deposit insurance limit (General Operating and Flood Grant).

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: V. C.

Topic: Acceptance of the Financial Report for the Month ended October 31, 2026.

Background Information: See Financial Report, which follows.

RESOLVED: That the Financial Report for the Month ended October 31, 2026, be and hereby is accepted.

UPPER GUADALUPE RIVER AUTHORITY
BALANCE SHEET
OCTOBER 31, 2026

ASSETS

CURRENT ASSETS		
GENERAL FUND CASH	1,276,430.54	
ENV. LAB FUND CASH	9,242.42	
CHECKING - FLOOD GRANT	780,419.37	
CD-SECURITY STATE	250,000.00	
CD-HAPPY STATE BANK	250,000.00	
TEXPOOL	882,641.38	
PROPERTY TAXES	1,057,077.90	
DUE FROM ADMIN - LAB	19,725.46	
ACCOUNTS RECEIVABLE - ADMIN	723.54	
ACCOUNTS RECEIVABLE - LAB	21,928.78	
DUE FROM EMPLOYEE	(3.44)	
TOTAL CURRENT ASSETS		4,548,185.95
PROPERTY AND EQUIPMENT		
FURN, FIXT & EQUIP - LAB	176,014.11	
ACCUM. DEPRECIATION - LAB	(167,060.99)	
TOTAL PROPERTY AND EQUIPMENT		8,953.12
TOTAL ASSETS		$ 4,557,139.07

LIABILITIES AND CAPITAL

CURRENT LIABILITIES		
ACCTS PAYABLE - ADMIN	$ (4,451.10)	
ACCOUNTS PAYABLE - LAB	(2,950.48)	
UNEMP. INS. PAYABLE	185.42	
COMP. ABSENCES LIABILITY	16,548.61	
DUE TO LAB - ADMIN	19,725.46	
DEF REV - PROPERTY TAXES	1,057,077.90	
TOTAL CURRENT LIABILITIES		1,086,135.81
TOTAL LIABILITIES		1,086,135.81
CAPITAL		
FUND BAL - UNDESIGNATED - ADM	(467,537.73)	
FUND BAL - UNDESIGNATED - LAB	76,367.26	
FUND BAL - EMERGENCY OPS	869,000.00	
FUND BAL - LID PROGRAM	294,882.00	
FUND BAL - GBNRC CAP IMPROVE	200,000.00	
FUND BAL - RIPARIAN PARK DEVEL	343,703.00	
FUND BAL - LAB IMPROVE	68,146.00	
FUND BAL - FLOOD PREDICT-CNTR	1,265,978.00	
FUND BAL - FLOOD GRANT	780,419.37	
FUND BAL - HEALTHY CREEKS	35,333.09	
FUND BAL - PLANT PROP EQ - LAB	8,953.12	
NET INCOME	(4,240.85)	
TOTAL CAPITAL		3,471,003.26
TOTAL LIABILITIES & CAPITAL		$ 4,557,139.07

UPPER GUADALUPE RIVER AUTHORITY
STATEMENT OF ACTIVITIES
FOR THE ONE MONTH ENDING OCTOBER 31, 2026

	Annual Budget	Annual Revised Budget	Current Month	Year to Date	Percentage of Budget
REVENUES					
LABORATORY FEES	449,330.00	0.00	29,519.00	29,519.00	6.57
TRANSFER TO LAB	59,173.98	0.00	0.00	0.00	0.00
PROPERTY TAXES	1,070,331.64	0.00	88,600.08	88,600.08	8.28
BUILDING RENTAL	57,300.00	0.00	3,314.54	3,314.54	5.78
GRANTS	6,697,680.00	0.00	0.00	0.00	0.00
INVESTMENT EARNINGS	105,500.00	0.00	8,604.12	8,604.12	8.16
OTHER INCOME	22,080.00	0.00	433.29	433.29	1.96
TOTAL REVENUES	8,461,395.62	0.00	130,471.03	130,471.03	1.54
EXPENSES					
LABORATORY OPERATIONS	226,087.00	0.00	32,925.53	32,925.53	14.56
TRANSFER TO LAB	59,173.98	0.00	0.00	0.00	0.00
PERSONNEL & RELATED COSTS	949,678.56	0.00	75,426.49	75,426.49	7.94
BOARD AND COMMITTEE EXPENS	1,400.00	0.00	0.00	0.00	0.00
BUILDING O&M	73,118.00	0.00	3,060.60	3,060.60	4.19
OPERATING INSURANCE	19,150.74	0.00	18,422.04	18,422.04	96.19
OFFICE OPERATIONS	31,784.00	0.00	1,296.45	1,296.45	4.08
VEHICLE O&M	4,400.00	0.00	0.00	0.00	0.00
TAX COLLECTION & APPRAISAL	24,878.32	0.00	840.93	840.93	3.38
PROFESSIONAL SERVICES	97,465.00	0.00	1,390.00	1,390.00	1.43
WATERSHED PROGRAMS	281,240.00	0.00	0.00	0.00	0.00
FLOOD PREDICTION & CONTROL	6,127,324.00	0.00	830.83	830.83	0.01
PUBLIC EDUCATION	112,000.00	0.00	0.00	0.00	0.00
RIPARIAN PARK	36,000.00	0.00	0.00	0.00	0.00
WATER MONITORING	49,370.00	0.00	4,479.29	4,479.29	9.07
WATER PERMIT FEES	1,200.00	0.00	519.01	519.01	43.25
CLEAN RIVERS PROGRAM OFFSET	0.00	0.00	(4,479.29)	(4,479.29)	0.00
TOTAL EXPENSES	8,094,269.60	0.00	134,711.88	134,711.88	1.66
NET INCOME	367,126.02	0.00	$ (4,240.85)	$ (4,240.85)	(1.16)

Upper Guadalupe River Authority
Addition to Financial Report
October 31, 2026

PWPG Custodial Account

UGRA is the contract manager and political subdivision for the Plateau Regional Water Planning Group. Below is a summary of the account as of the date stated above:

Plateau Water Planning Group
Security State Bank & Trust
Account Number *****67
Balance $40,790.84

Grant Program Summary for October 2026 Financial Report

Flood Grant

Through October 31, 2026, the following grant funding has been received: $937,500.00

Through October 31, 2026, the following interest has been received: $5,407.27

Through October 31, 2026, the following expenses have been paid: $162,487.90

Healthy Creeks Initiative Grant

Through October 31, 2026, the following grant funding has been received: $60,000.00

Through October 31, 2026, the following expenses have been paid: $24,666.91

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: IV.

Topic: Review and Approve Fiscal Year 2027 Budget Amendments.

Background Information:

UGRA adopted a budget for Fiscal Year 2027 (10/1/26 – 9/30/27) at the Regular Board Meeting on September 16, 2026. Budget amendments have been identified to adjust certain accounts in the FY27 Budget. The specific proposed amendments are included in Attachment A of Resolution No. 2026-49. Changes are detailed below.

Recommended Amendments:

Revenues:

Line 6, Flood Grant. Reduced to coincide with the scope of SB3 Project Plan 3 which was submitted to TWDB on October 30, 2026 and is pending consideration. Proposed amended value also reflects actual grant fund expenditures during FY26 and anticipated timing of grant fund expenditures during FY27.

Line 30, Surplus Funds. Increased contribution of reserve funds (both designated and undesignated) to balance budgeted expenses.

Expenses:

Line 159, Flood Grants. Reduced to coincide with the scope of SB3 Project Plan 3 which was submitted to TWDB on October 30, 2026. See Attachment B.

Line 160, Flood Prediction-Control. Increased to include all rain gauge and predictive modeling expenses anticipated during FY27. See Attachment B.

Recommended Action: Approve Resolution No. 2026-49 approving the FY27 budget amendments as presented in Attachment A.

November 18, 2026, UGRA Board Meeting
RESOLUTION NO. 2026-49

RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER GUADALUPE RIVER AUTHORITY (UGRA) APPROVING THE FISCAL YEAR 2027 BUDGET AMENDMENTS

WHEREAS, the Upper Guadalupe River Authority (UGRA) is a duly created and existing conservation and reclamation district and political subdivision of the State of Texas created and operating under applicable general and special laws of the State of Texas, including without limitation, Chapters 30, 49, 50, 51 and 54 of the Texas Water Code, as amended; and,

WHEREAS, the UGRA Board of Directors, after deliberate study and consideration, on September 16, 2026, adopted a budget for FY27 based on estimates of revenues and expenditures necessary to operate for the fiscal year; and,

WHEREAS, it is necessary to make certain adjustments to the FY27 budget revenue and expense accounts when changes to estimated revenues and expenditures have been identified.

THEREFORE, IT IS RESOLVED that the Board of Directors of the Upper Guadalupe River Authority hereby amends the FY27 Budget with the amendments shown in Attachment A attached hereto and made part of this Resolution.

PASSED AND APPROVED this 18th day of November 2026

_____
William R. Rector, President
Board of Directors

ATTEST:

_____
Austin Dickson, Secretary
Board of Directors

	A	B	C	D	E	F
1	**Description**	**Account #**	**FY27 Approved ($)**	**FY27 Proposed Amended ($)**	**Increase/ (Decrease) $**	**Increase/ Decrease (%)**
2	**Revenues from Operations**					
3	Laboratory Fees	43210.04	435,000.00	435,000.00	0.00	0.0%
4	GBRA - SB818 Lab Fees	43215.04	14,330.00	14,330.00	0.00	0.0%
5	Building Rental	43220.09	42,000.00	42,000.00	0.00	0.0%
6	Flood Grant	43221.02	6,377,933.00	5,433,971.00	(943,962.00)	-14.8%
7	Donations	43222.02	500.00	500.00	0.00	0.0%
8	Healthy Creeks	43223.02	60,000.00	60,000.00	0.00	0.0%
9	NRCS EWP Grant	43224.02	259,247.00	259,247.00	0.00	0.0%
10	CofK - River Gauges	43412.02	17,210.00	17,210.00	0.00	0.0%
11	GBRA - SB818 Fees	43415.02	2,220.00	2,220.00	0.00	0.0%
12	Property Tax - Current	43420.02	$1,050,331.64	$1,050,331.64	0.00	0.0%
13	Property Tax - Delq, P&I	43430.02	20,000.00	20,000.00	0.00	0.0%
14	Interest Income	53930.02	105,000.00	105,000.00	0.00	0.0%
15	Interest Income	53930.04	500.00	500.00	0.00	0.0%
16	Miscellaneous Income	55000.02	1,000.00	1,000.00	0.00	0.0%
17	Miscellaneous Income	55000.03	150.00	150.00	0.00	0.0%
18	Miscellaneous Income	55000.04	150.00	150.00	0.00	0.0%
19	Miscellaneous Income	55000.09	150.00	150.00	0.00	0.0%
20	River Clean-Up Sponsorships	55100.02	1,200.00	1,200.00	0.00	0.0%
21						
22	**Revenue Subtotal**		8,386,921.64	7,442,959.64	(943,962.00)	-11.3%
23						
24	**Internal Transfer to Lab**					
25	Transfer in - General Fund	43417.04	59,173.98	59,173.98	0.00	0.0%
26	Trf in Env Lab Fund (rent)	43416.02	15,300.00	15,300.00	0.00	0.0%
27						
28	**Total Revenue w/ Internal Transfers**		8,461,395.62	7,517,433.62	(943,962.00)	-11.2%
29						
30	**Surplus Funds**		(367,126.02)	(66,662.02)	300,464.00	-81.8%
31						
32	**Total Revenue**		8,094,269.60	7,450,771.60	(643,498.00)	-8.0%
33						
34	**Expenses for Operations**					
35	Personnel	63103.02	255,964.30	255,964.30	0.00	0.0%
36	Personnel	63103.03	204,686.13	204,686.13	0.00	0.0%
37	Personnel	63103.04	188,167.03	188,167.03	0.00	0.0%
38	Personnel	63103.09	48,491.85	48,491.85	0.00	0.0%
39	Personnel - Outside Services	63104.03	8,000.00	8,000.00	0.00	0.0%
40	Personnel - Outside Services	63104.04	3,500.00	3,500.00	0.00	0.0%
41	Personnel - Outside Services	63104.09	0.00	0.00	0.00	0.0%
42	Retirement Contributions	63135.02	16,555.33	16,555.33	0.00	0.0%
43	Retirement Contributions	63135.03	14,328.02	14,328.02	0.00	0.0%
44	Retirement Contributions	63135.04	11,204.39	11,204.39	0.00	0.0%
45	Social Security	63140.02	$16,896.21	$16,896.21	0.00	0.0%
46	Social Security	63140.03	$13,578.87	$13,578.87	0.00	0.0%
47	Social Security	63140.04	$12,361.02	$12,361.02	0.00	0.0%
48	Social Security	63140.09	$3,006.49	$3,006.49	0.00	0.0%
49	Medicare	63142.02	$3,951.53	$3,951.53	0.00	0.0%
50	Medicare	63142.03	$3,175.70	$3,175.70	0.00	0.0%
51	Medicare	63142.04	$2,890.88	$2,890.88	0.00	0.0%
52	Medicare	63142.09	$703.13	$703.13	0.00	0.0%
53	Employee Insurance	63150.02	$32,135.78	$32,135.78	0.00	0.0%
54	Employee Insurance	63150.03	$48,902.28	$48,902.28	0.00	0.0%
55	Employee Insurance	63150.04	$37,724.62	$37,724.62	0.00	0.0%
56	Worker's Compensation	63155.02	$165.00	$165.00	0.00	0.0%
57	Worker's Compensation	63155.03	$170.00	$170.00	0.00	0.0%

Values with green fill are associated with assigned fund balances.
Values with blue fill are associated with pass through flood grant.
Accounts with yellow fill are proposed amended

	A	B	C	D	E	F
1	**Description**	**Account #**	**FY27 Approved ($)**	**FY27 Proposed Amended ($)**	**Increase/ (Decrease) $**	**Increase/ Decrease (%)**
58	Worker's Compensation	63155.04	$1,055.00	$1,055.00	0.00	0.0%
59	Worker's Compensation	63155.09	$935.00	$935.00	0.00	0.0%
60	Unemployment Insurance	63160.02	428.00	428.00	0.00	0.0%
61	Unemployment Insurance	63160.03	684.00	684.00	0.00	0.0%
62	Unemployment Insurance	63160.04	770.00	770.00	0.00	0.0%
63	Unemployment Insurance	63160.09	513.00	513.00	0.00	0.0%
64	Employment Search	63165.02	135.00	135.00	0.00	0.0%
65	Employment Search	63165.03	0.00	0.00	0.00	0.0%
66	Employment Search	63165.04	100.00	100.00	0.00	0.0%
67	Employment Search	63165.09	0.00	0.00	0.00	0.0%
68	Education/Training	63170.02	1,000.00	1,000.00	0.00	0.0%
69	Education/Training	63170.03	1,200.00	1,200.00	0.00	0.0%
70	Education/Training	63170.04	400.00	400.00	0.00	0.0%
71	Education/Training	63170.09	250.00	250.00	0.00	0.0%
72	Employee Relations	63180.02	800.00	800.00	0.00	0.0%
73	Employee Relations	63180.03	600.00	600.00	0.00	0.0%
74	Employee Relations	63180.04	600.00	600.00	0.00	0.0%
75	Employee Relations	63180.09	400.00	400.00	0.00	0.0%
76	Office Supplies	63210.02	2,000.00	2,000.00	0.00	0.0%
77	Office Supplies	63210.03	700.00	700.00	0.00	0.0%
78	Office Supplies	63210.04	1,000.00	1,000.00	0.00	0.0%
79	Office Supplies	63210.09	200.00	200.00	0.00	0.0%
80	Bank & Credit Card Svc Charges	63212.02	100.00	100.00	0.00	0.0%
81	Bank & Credit Card Svc Charges	63212.04	100.00	100.00	0.00	0.0%
82	Janitorial Supplies	63213.09	3,000.00	3,000.00	0.00	0.0%
83	Postage & Shipping	63216.02	1,000.00	1,000.00	0.00	0.0%
84	Postage & Shipping	63216.03	750.00	750.00	0.00	0.0%
85	Postage & Shipping	63216.04	3,500.00	3,500.00	0.00	0.0%
86	Uniform & Outer Clothing	63219.02	200.00	200.00	0.00	0.0%
87	Uniform & Outer Clothing	63219.03	300.00	300.00	0.00	0.0%
88	Uniform & Outer Clothing	63219.04	300.00	300.00	0.00	0.0%
89	Uniform & Outer Clothing	63219.09	550.00	550.00	0.00	0.0%
90	Lab Chemicals	63255.04	66,000.00	66,000.00	0.00	0.0%
91	Lab Supplies	63258.04	37,000.00	37,000.00	0.00	0.0%
92	Field Supplies	63261.03	1,400.00	1,400.00	0.00	0.0%
93	Lab Equipment Rprs & Maint	63315.04	17,000.00	17,000.00	0.00	0.0%
94	Field Equipment Rprs & Maint	63317.03	1,000.00	1,000.00	0.00	0.0%
95	Vehicle Rprs & Maint	63335.03	600.00	600.00	0.00	0.0%
96	Vehicle Rprs & Maint	63335.09	600.00	600.00	0.00	0.0%
97	Buildings Rep & Maint	63372.09	15,000.00	15,000.00	0.00	0.0%
98	Professional Svcs, Legal	63410.02	50,000.00	50,000.00	0.00	0.0%
99	Prof. Svcs - Audit/Accounting	63419.02	30,295.00	30,295.00	0.00	0.0%
100	Water Monitoring	63431.03	26,500.00	26,500.00	0.00	0.0%
101	Professional Services - SB 818	63432.03	16,550.00	16,550.00	0.00	0.0%
102	Professional Svcs, Laboratory	63432.04	75,000.00	75,000.00	0.00	0.0%
103	NELAP Certification Testing	63433.04	6,200.00	6,200.00	0.00	0.0%
104	Professional Svcs, SB818 Contra	63434.03	0.00	0.00	0.00	0.0%
105	Professional Svcs, Computer	63435.02	4,495.00	4,495.00	0.00	0.0%
106	Professional Svcs, Computer	63435.03	5,178.00	5,178.00	0.00	0.0%
107	Professional Svcs, Computer	63435.04	5,831.00	5,831.00	0.00	0.0%
108	Professional Svcs, Computer	63435.09	1,666.00	1,666.00	0.00	0.0%
109	Database Management	63437.04	1,000.00	1,000.00	0.00	0.0%
110	Tax Collection Fees	63441.02	10,703.32	10,703.32	0.00	0.0%
111	Kerr Central Appraisal Dist.	63444.02	14,175.00	14,175.00	0.00	0.0%
112	Electricity	63450.09	10,000.00	10,000.00	0.00	0.0%

Values with green fill are associated with assigned fund balances.
Values with blue fill are associated with pass through flood grant.
Accounts with yellow fill are proposed amended

	A	B	C	D	E	F
1	**Description**	**Account #**	**FY27 Approved ($)**	**FY27 Proposed Amended ($)**	**Increase/ (Decrease) $**	**Increase/ Decrease (%)**
113	Water	63456.09	2,100.00	2,100.00	0.00	0.0%
114	Gas	63459.09	4,358.00	4,358.00	0.00	0.0%
115	Telephone	63465.02	2,308.50	2,308.50	0.00	0.0%
116	Telephone	63465.03	2,757.00	2,757.00	0.00	0.0%
117	Telephone	63465.04	3,271.50	3,271.50	0.00	0.0%
118	Telephone	63465.09	897.00	897.00	0.00	0.0%
119	Grounds & Landscaping	63466.09	7,100.00	7,100.00	0.00	0.0%
120	Solid Waste	63468.09	3,560.00	3,560.00	0.00	0.0%
121	Radio & Cellular	63471.02	1,200.00	1,200.00	0.00	0.0%
122	Radio & Cellular	63471.03	1,800.00	1,800.00	0.00	0.0%
123	Radio & Cellular	63471.04	600.00	600.00	0.00	0.0%
124	Radio & Cellular	63471.09	600.00	600.00	0.00	0.0%
125	Watershed Programs	63480.03	217,940.00	217,940.00	0.00	0.0%
126	Riparian Park	63481.03	36,000.00	36,000.00	0.00	0.0%
127	Healthy Creeks	63483.03	52,000.00	52,000.00	0.00	0.0%
128	Litter Programs	63485.03	5,800.00	5,800.00	0.00	0.0%
129	HazMat Initiative	63486.03	500.00	500.00	0.00	0.0%
130	Conservation Easements	63488.03	5,000.00	5,000.00	0.00	0.0%
131	Water Permit Fees	63491.03	1,200.00	1,200.00	0.00	0.0%
132	Memberships	63510.02	2,200.00	2,200.00	0.00	0.0%
133	Memberships	63510.03	450.00	450.00	0.00	0.0%
134	Memberships	63510.04	200.00	200.00	0.00	0.0%
135	Professional Licenses	63515.02	350.00	350.00	0.00	0.0%
136	Professional Licenses	63515.04	2,200.00	2,200.00	0.00	0.0%
137	Professional Licenses	63515.09	100.00	100.00	0.00	0.0%
138	Board Meeting Expense	63520.02	1,000.00	1,000.00	0.00	0.0%
139	Meals & Lodging	63525.02	700.00	700.00	0.00	0.0%
140	Meals & Lodging	63525.03	300.00	300.00	0.00	0.0%
141	Meals & Lodging	63525.04	300.00	300.00	0.00	0.0%
142	Meals & Lodging	63525.09	100.00	100.00	0.00	0.0%
143	Mileage Reimbursement	63530.02	300.00	300.00	0.00	0.0%
144	Mileage Reimbursement	63530.03	200.00	200.00	0.00	0.0%
145	Mileage Reimbursement	63530.04	300.00	300.00	0.00	0.0%
146	Vehicle Operating	63532.03	2,000.00	2,000.00	0.00	0.0%
147	Vehicle Operating	63532.09	1,200.00	1,200.00	0.00	0.0%
148	Publications	63565.02	500.00	500.00	0.00	0.0%
149	Publications	63565.03	150.00	150.00	0.00	0.0%
150	Publications	63565.04	300.00	300.00	0.00	0.0%
151	Publications	63565.09	150.00	150.00	0.00	0.0%
152	Public Education	63570.03	112,000.00	112,000.00	0.00	0.0%
153	Legislative Services	63572.02	0.00	0.00	0.00	0.0%
154	Customer Relations	63573.04	1,300.00	1,300.00	0.00	0.0%
155	Printing	63575.02	200.00	200.00	0.00	0.0%
156	Printing	63575.03	200.00	200.00	0.00	0.0%
157	Printing	63575.04	500.00	500.00	0.00	0.0%
158	Printing	63575.09	200.00	200.00	0.00	0.0%
159	Flood Grants	63591.03	5,377,933.00	4,100,609.00	(1,277,324.00)	-23.8%
160	Flood Prediction-Control	63593.03	749,391.00	1,383,217.00	633,826.00	84.6%
161	Funds for New Initiatives	63598.99	0.00	0.00	0.00	0.0%
162	Surety Bonds	63610.02	400.00	400.00	0.00	0.0%
163	E&O Liability	63615.02	418.46	418.46	0.00	0.0%
164	E&O Liability	63615.03	418.46	418.46	0.00	0.0%
165	E&O Liability	63615.04	418.46	418.46	0.00	0.0%
166	E&O Liability	63615.09	418.46	418.46	0.00	0.0%
167	Property & Casualty	63620.09	11,000.00	11,000.00	0.00	0.0%

Values with green fill are associated with assigned fund balances.
Values with blue fill are associated with pass through flood grant.
Accounts with yellow fill are proposed amended

	A	B	C	D	E	F
1	**Description**	**Account #**	**FY27 Approved ($)**	**FY27 Proposed Amended ($)**	**Increase/ (Decrease) $**	**Increase/ Decrease (%)**
168	General Liability	63625.02	621.08	621.08	0.00	0.0%
169	General Liability	63625.03	621.08	621.08	0.00	0.0%
170	General Liability	63625.04	621.08	621.08	0.00	0.0%
171	General Liability	63625.09	621.08	621.08	0.00	0.0%
172	Auto Liability/Phys. Dmg.	63630.03	962.85	962.85	0.00	0.0%
173	Auto Liability/Phys. Dmg.	63630.09	821.73	821.73	0.00	0.0%
174	Cyber Liability	63635.02	552.00	552.00	0.00	0.0%
175	Cyber Liability	63635.03	552.00	552.00	0.00	0.0%
176	Cyber Liability	63635.04	552.00	552.00	0.00	0.0%
177	Cyber Liability	63635.09	552.00	552.00	0.00	0.0%
178	Office Equipment	73922.02	2,000.00	2,000.00	0.00	0.0%
179	Office Equipment	73922.03	3,900.00	3,900.00	0.00	0.0%
180	Office Equipment	73922.04	4,300.00	4,300.00	0.00	0.0%
181	Office Equipment	73922.09	800.00	800.00	0.00	0.0%
182	Lab Equipment	73925.04	6,000.00	6,000.00	0.00	0.0%
183	Field Equipment	73927.03	3,920.00	3,920.00	0.00	0.0%
184	Office Building Improvements	73953.09	28,000.00	28,000.00	0.00	0.0%
185	Equipment Depreciation	73960.04	1,287.00	1,287.00	0.00	0.0%
186						
187	**Subtotal Expenses w/o Internal Transfers**		8,019,795.62	7,376,297.62	(643,498.00)	-8.0%
188						
189	**Internal Transfers**					
190	Transfer to Env. Lab Fund	63954.02	59,173.98	59,173.98	0.00	0.0%
191	Gen & Admin Svc (lab rent)	63472.04	15,300.00	15,300.00	0.00	0.0%
192						
193	**Total Expenses with Internal Transfers**		8,094,269.60	7,450,771.60	(643,498.00)	-8.0%
194						
195	**Total Revenue (includes surplus funds)**		8,094,269.60	7,450,771.60	(643,498.00)	-8.0%
196						
197	**Total Revenue less Total Expense**		0.00	0.00	0.00	

Values with green fill are associated with assigned fund balances.
Values with blue fill are associated with pass through flood grant.
Accounts with yellow fill are proposed amended

Additional Detail About Expense Account 63591.03

Proposed Allocations – Flood Grants 63591.03	FY27 Approved	FY27 Proposed Amended
Grant consultant	$309,013	$252,578
Planning sirens Phase 2 (professional services)	$806,889	$841,151
Installation sirens Phase 2 (professional services, equipment, install)	$2,439,031	$2,311,477
Planning stream gauges (professional services)	$335,000	$311,522
Planning stream gauges (professional services for easement surveys)	$0	$30,000
Installation stream gauges (professional services, equipment, install)	$1,388,000	$353,881
Continuation of hydrologic & predictive modeling	$100,000	NA
TOTAL	**$5,377,933**	**$4,100,609**

Additional Detail About Expense Account 63593.03

Proposed Allocations – Flood Prediction-Control 63593.03	FY27 Approved	FY27 Proposed Amended
Sediment basin water level sensing data costs & maintenance	$6,200	$6,200
Replace current telemetry equipment with LCRA PLTE	$5,284	$5,284
LCRA pTLE data cost (non gauges)	$1,500	$1,500
USGS gauge operation and maintenance	$84,240	$84,240
GBRA rainfall gauge operation and maintenance	$5,000	$5,000
O&M for Kerr County sirens FY27 only	$61,250	$61,250
O&M for UGRA rainfall and stream gauges	$25,000	$25,000
RiverHub Model integration, additional data sources, predictive inundation stacks, annual licensing/hosting	$138,320	$138,320
Outreach and Education, Training at TIHRR	$59,800	$59,800
Overages and Additional Programs	$25,000	$25,000
NRCS EWP construction and technical assistance grant eligible expenses	$259,247	$259,247
NRCS EWP UGRA cost share for construction expenses	$78,550	$78,550
Continuation of hydrologic & predictive modeling	NA	$100,000
Planning and installation rain gauges (professional services, equipment, install)	NA	$533,826
TOTAL Budget	**$749,391**	**$1,383,217**

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: VIII.

Topic: Update on Implementation of Guadalupe River Flood Warning System.

Background Information: UGRA General Manager, Tara Bushnoe, will provide an update to the Board on recent activities to implement the Guadalupe River Flood Warning System focusing primarily on the following topics:

- Kerr Together Guadalupe River Flood Warning System Working Group recent activities and current goals
- Grant management services provided by GrantWorks
- Professional services provided by WEST Consultants and Waterway Engineering
- SB3 Grant Program status
- Software integration and RiverHub data viewer services provided by KISTERS
- Phase 1 siren system implementation, operations, and testing
- Community outreach
- Upcoming milestones

General discussion is anticipated and potentially the Board will provide direction to General Manager.

Recommended Action: Direction to General Manager.

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: IX.

Topic: Authorize General Manager to Negotiate and Execute Easements with Landowners for Water Level Gauges.

Background Information: UGRA and Kerr County continue to work together to develop a comprehensive flood warning system for our community using SB3 grant funding to bring Kerr County into compliance with SB3 requirements.

At the August 7, 2026 Special Board meeting, Task Order #3 was approved to support UGRA in procuring and operationalizing stream gauges and rain gauges across Kerr County. At the September 16, 2026 Regular Board meeting, the UGRA Board approved Resolution 2026-46 authorizing the General Manager to negotiate gauge license agreements with landowners for rain gauges and water level gauges. The license agreement will allow the location of the water level stream gauge and access for installation, maintenance, and testing. The license agreement will be executed with each property owner prior to installation of the gauge.

During discussions with Kerr County in October 2026 to define the scope of Project Plan 3, Kerr County requested that easements be obtained for water level stream gauges that serve as siren activation triggers if they are installed on private property. The Texas Water Development Board Flash Flood Warning Siren Guide Requirement 3.7 states that sirens must include at least one stream gauge as an activation trigger; one gauge may serve as a trigger for multiple sirens. Since losing access to a water level stream gauge could result in Kerr County not being in compliance with this requirement, the County requested that an easement be obtained instead of the license agreement. The form of the easement will be drafted in consultation with the Kerr County Attorney and UGRA legal counsel and reviewed by the Flood Prediction and Control Committee prior to execution.

Recommended Action: Approve Resolution No. 2026-50 Authorizing General Manager to Negotiate and Execute Easements with Landowners for Water Level Gauges.

November 18, 2026, UGRA Board Meeting
RESOLUTION NO. 2026-50

RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER GUADALUPE RIVER AUTHORITY (UGRA) AUTHORIZING GENERAL MANAGER TO NEGOTIATE EASEMENTS WITH LANDOWNERS FOR WATER LEVEL GAUGES

WHEREAS, the Upper Guadalupe River Authority (UGRA) is a duly created and existing conservation and reclamation district and political subdivision of the State of Texas created and operating under applicable general and special laws of the State of Texas, including without limitation, Chapters 30, 49, 50, 51 and 54 of the Texas Water Code, as amended; and,

WHEREAS, pursuant to the foregoing statutory authority, the Board of Directors of UGRA desires to implement with other governmental stakeholders an outdoor flood warning system in Kerr County; and,

WHEREAS, UGRA Board of Directors approves the Interlocal Agreement with Kerr County Relating to Implementation of Flood Warning System and Related Emergency Response Matters; and,

WHEREAS, water level stream gauges are vital to the operation of the flood warning system by providing real time data during weather events, calibrating predictive models after events occur, and informing procedures for emergency actions during floods among other benefits; and,

WHEREAS, Texas Water Development Board Flash Flood Warning Siren Guide Requirement 3.7 states that sirens must include at least one stream gauge as an activation trigger; one gauge may serve as a trigger for multiple sirens; and,

WHEREAS, Kerr County is requesting that UGRA obtain an easement prior to installing a water level stream gauge on private property since losing access to the gauge could result in Kerr County not being in compliance with the requirement; and.

WHERAS, the UGRA Flood Prediction and Control Committee is recommending that the form of the easement be drafted in consultation with the Kerr County Attorney and UGRA legal counsel and reviewed by the Flood Prediction and Control Committee prior to execution.

THEREFORE, IT IS RESOLVED, by the Board of Directors of the Upper Guadalupe River Authority that:

Section 1. The facts and recitations found in the preamble of this Resolution are hereby found and declared to be true and correct and are incorporated by reference herein and expressly made a part hereof, as if copied verbatim.

Section 2. The General Manager, in consultation with the Flood Prediction and Control Committee and legal counsel, is authorized to negotiate easement terms, and execute final easements for the locations of water level gauges on private property.

Section 3. If the General Manager is unavailable to sign the easement, the UGRA Board President may sign to execute the easements.

Section 4. This Resolution shall remain in effect until rescinded by action of the Board of Directors of UGRA.

Section 5. Upon adoption, an executed copy of this Resolution shall be retained in the official records of UGRA.

PASSED AND APPROVED this 18th day of November 2026

_____
William R. Rector, President
Board of Directors

ATTEST:

_____
Austin Dickson, Secretary
Board of Directors

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: X.

Topic: Annual Review and Approval of UGRA Administrative Policies.

Background Information: In 2017, UGRA, upon advice of legal counsel, consolidated all administrative policies including the investment policy to facilitate an annual review (see Attachment A).

UGRA must review the Investment Policy annually and legal counsel recommends all other policies be reviewed as well.

Section 5.03(B) of UGRA's Investment Policy states the following: "The Board of Directors shall review this Investment Policy not less than annually and shall make any changes thereto as determined by the Board of Directors of UGRA to be necessary and prudent. The Board shall adopt a written order or resolution stating that it has reviewed the Investment Policy, and the investment strategies contained herein, and identifying any changes thereto, in accordance with the requirements of the Public Funds Investment Act."

To facilitate the Board review, staff and Tony Corbett, UGRA legal counsel, have reviewed the Administrative Policies. Revisions recommended by Mr. Corbett and staff are included in the redline version included in Attachment A and proposed revisions are summarized below:

- Article IV. Professional Services Policy: Updates were made to professional services policy to remove UGRA legal counsel's former law firm, add engineers who have recently been selected by UGRA, submitted request for proposals to UGRA that competitively ranked, or been selected by Texas Water Development Board to perform work for a project UGRA is sponsoring.

- Article V. Investment Policy: Added procedure for depository selection and contracts. Approved Broker/Dealer List to update financial institutions.

- Article XI. Fund Balance Policy: Committed Fund Balances were updated for FY27.

- Article XII. Procurement Policy: Additional vendor selection requirements were included. Additional detail was added to allow the disposal of unneeded property valued at less than $150 without submitting a request to dispose of the property as surplus.

- Minor formatting changes throughout.

Recommended Action: Approve Resolution No. 2025-51 acknowledging review and approval of the Administrative Policies as amended and dated November 18, 2026.

November 18, 2026, UGRA Board Meeting
RESOLUTION NO. 2026-51

RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER GUADALUPE RIVER AUTHORITY (UGRA) ACKNOWLEDGING REVIEW AND APPROVAL OF UGRA'S ADMINSTRATIVE POLICIES AS AMENDED AND DATED NOVEMBER 18, 2026

WHEREAS, the Upper Guadalupe River Authority (UGRA) is a duly created and existing conservation and reclamation district and political subdivision of the State of Texas created and operating under applicable general and special laws of the State of Texas, including without limitation, Chapters 30, 49, 50, 51 and 54 of the Texas Water Code, as amended; and,

WHEREAS, The Upper Guadalupe River Authority (UGRA) desires to put in place adequate administrative policies to govern the operations of UGRA; and,

WHEREAS, the administrative policies must be periodically reviewed and updated as appropriate; and,

WHEREAS, staff has reviewed UGRA's Administrative Policies for compliance with current practices and procedures and proposed revisions; and,

WHEREAS, legal counsel has reviewed UGRA's Administrative Policies for compliance with state law and proposed revisions; and,

WHEREAS, the UGRA Board of Directors has reviewed the proposed revisions to the Administrative Policies which also contains the Investment Policy.

THERFORE, IT IS RESOLVED, that the draft Administrative Policies dated November 18, 2026, as presented, and depicted in Attachment A and made part of this resolution, have been reviewed and are accepted by the Board of Directors of the Upper Guadalupe River Authority as UGRA's Administrative Policies and they supersede all prior policies relating to the same subject matter; and

FURTHER RESOLVED, that Management is hereby authorized to take such steps necessary or desirable to apply the policies and to submit the reviewed and approved Administrative Policies to the Texas Commission on Environmental Quality as required by TAC §292.12(a).

PASSED AND APPROVED this 18th day of November 2026

_____
William R. Rector, President
Board of Directors

ATTEST:

_____
Austin Dickson, Secretary
Board of Directors

UPPER GUADALUPE RIVER AUTHORITY

ADMINISTRATIVE POLICIES
(Approved ~~January 16~~November 18, 2026)

INDEX

The Upper Guadalupe River Authority Administrative Policies document contains the following articles:

Article I. Purpose and Legal Authority
Article II. Code of Ethics Policy
Article III. Travel Expenditures Policy
Article IV. Professional Services Policy
Article V. Investment Policy
Article VI. Management Information Policy
Article VII. Director Indemnification and Defense Policy
Article VIII. Records Retention Policy
Article IX. Recycling Policy
Article X. Social Media Policy
Article XI. Fund Balance Policy
Article XII. Procurement Policy
Article XIII. Capital Asset Policy
Article XIV. Miscellaneous Terms

Article I.
PURPOSE AND LEGAL AUTHORITY

Section 1.01 Purpose. The Upper Guadalupe River Authority ("*UGRA*") hereby adopts the following policies (collectively, the "*Administrative Policies*"):

1) Code of Ethics Policy;

2) Travel Expenditures Policy;

3) Professional Services Policy;

4) Investment Policy;

5) Management Information Policy;

6) Director Indemnification and Defense Policy;

7) Records Retention Policy;

8) Recycling Policy;

9) Social Media Policy;

10) Fund Balance Policy;

11) Procurement Policy; and

12) Capital Asset Policy.

Section 1.02 **Legal Authority.** These Administrative Policies are being adopted pursuant to and in accordance with Section 49.199 of the Texas Water Code, which require the Board of Directors of a conservation and reclamation district to adopt certain administrative policies in writing, and pursuant to 30 Texas Administrative Code (TAC) § 292.12. The adoption of these Administrative Policies does not preclude UGRA from adopting policies that address other administrative matters of the river authority or which are more specific as to the interpretation and implementation of the provisions set forth herein, and the Board of Directors expressly reserves such right.

Article II.
CODE OF ETHICS POLICY

Section 2.01 Purpose and Policy.

a. Purpose. The purpose of this Code of Ethics Policy is to encourage the highest ethical standards in official conduct by UGRA officials and employees, and to ensure that such persons comply with all applicable laws relating to conflicts of interest.

b. General Policy. It is the policy of UGRA that the members of the Board of Directors and employees of UGRA conduct themselves in a professional manner consistent with sound business and ethical practices; that the public interest is considered in all UGRA actions; that even the appearance of impropriety must be avoided to ensure and maintain public confidence in UGRA; and that UGRA's affairs shall be managed and administered fairly, impartially, and without discrimination.

c. Scope and Applicability.

(i) This Code of Ethics Policy prescribes standards of conduct for UGRA directors and employees.

(ii) This Ethics Policy does not supersede any applicable federal or Texas law or administrative rule, and all directors and employees shall follow all applicable federal, state, and local laws and regulations.

(iii) All UGRA directors and employees must familiarize themselves with this Ethics Policy. Any employee who violates any provision of this policy is subject to termination of employment or other employment-related sanctions. Any person who violates any applicable federal or Texas law or rule may be subject to civil or criminal penalties in addition to any employment-related sanction.

d. Distribution to New Directors and Employees. In accordance with the requirements of Section 572.051, Texas Government Code, a copy of this Code of Ethics Policy and Chapter 572 of the Texas Government Code shall be distributed to each new employee not later than the third business day of the date the person begins employment with UGRA, and to each new director not later than the third business day after the date the person qualifies for office.

e. Reporting of Violations. Each director and employee of UGRA shall report any conduct or activity that the director or employee believes to be in violation of this Code of Ethics Policy to the General Manager (or to the Board of Directors in connection with any alleged misconduct of the General Manager).

Section 2.02 Conflicts of Interest (Chapters 171 Texas Local Govt. Code).

a. General. Each director of UGRA, and every employee of UGRA who exercises responsibilities beyond those that are advisory in nature (such director and employee being collectively referred to hereinafter as a "*local public official*"), shall comply with the conflict of interest requirements set forth in Chapter 171 of the Texas Local Government Code, as generally summarized below:

(i) Affidavit and Abstention Requirement. If a local public official has a "substantial interest" (as defined below) in a business entity or in real property and a vote or decision of the local public official will have a special economic effect on the business entity or real property that is distinguishable from the effect on the public, then the local public official must file an affidavit stating the nature and extent of his or her interest and must abstain from further participation in the matter.

(ii) Budget Votes. The UGRA Board of Directors shall take a separate vote on any budget item specifically dedicated to a contract with a business entity in which a director has a substantial interest. The director having the substantial interest may not participate in that separate vote, but may vote on a final budget if the Director has filed the affidavit and abstained from participation in the matter, as described above.

b. Definition of Substantial Interest. For purposes of this Policy, a "*substantial interest*" shall have the following meanings, as more particularly set forth in Chapter 171 of the Texas Local Government Code:

(i) A local public official has a substantial interest in a business entity if the director or employee:

a) owns 10 percent or more of the voting stock or shares of the business entity or owns either 10 percent or more or $15,000 or more of the fair market value of the business entity; or

b) funds received by the local public official from the business entity exceed 10 percent of the person's gross income for the previous year.

(ii) A local public official has a substantial interest in real property if the interest is an equitable or legal ownership with a fair market value of $2,500 or more.

(iii) A local public official is considered to have a substantial if a person related to the official in the first degree by consanguinity or affinity, as determined under Chapter 573, Government Code, has a substantial interest.

c. Prohibitions. In accordance with the requirements of Chapter 171 of the Local Government Code, a local public official shall not knowingly: (i) act as surety for a business entity that has work, business, or a contract with UGRA; or (ii) act as

surety on any official bond required of an officer of UGRA.

Section 2.03 Standards of Conduct (Chapter 572, Texas Govt. Code).

a. General. All directors and employees of UGRA shall comply with the applicable provisions of Texas Government Code, Chapter 572, relating to standards of conduct, personal financial disclosure, and conflicts of interest.

b. Personal Financial Disclosure. The General Manager and each member of the Board of Directors of UGRA shall timely file an annual verified financial statement with the Texas Ethics Commission in accordance with the requirements of Texas Government Code, Chapter 572.

c. Standards of Conduct and Conflicts of Interest Provisions. In accordance with Sections 572.051 *et seq*. of the Texas Government Code, no director or employee of UGRA shall:

(i) accept or solicit any gift, favor, or service that might reasonably tend to influence the director or employee in the discharge of official duties or that the director or employee knows or should know is being offered with the intent to influence the director's or employee's official conduct; or

(ii) accept other employment or engage in a business or professional activity that the director or employee might reasonably expect would require or induce the director or employee to disclose confidential information acquired by reason of the official position; or

(iii) accept other employment or compensation that could reasonably be expected to impair the director's or employee's independence of judgment in the performance of the director's or employee's official duties; or

(iv) make personal investments that could reasonably be expected to create a substantial conflict between the director's or employee's private interest and the public interest; or

(v) intentionally or knowingly solicit, accept, or agree to accept any benefit for having exercised the director's or employee's official powers or performed the director's or employee's official duties in favor of another.

d. Contract Prohibitions. In accordance with the prohibitions set forth Section 572.056 of the Texas Government Code, the General Manager and each member of the Board of Directors may not solicit or accept a commission, fee, bonus, retainer, or rebate that is compensation for his or her personal solicitation for the award of a contract for services or sale of goods to UGRA. This prohibition does not apply to a contract that is awarded by competitive bid as provided by law and that is not otherwise prohibited by law.

Section 2.04 Nepotism (Chapter 573, Texas Govt. Code).

No person related to a director of UGRA within the second degree of affinity (marriage) or within the third degree of consanguinity (blood) shall be employed by UGRA or be awarded a contract by UGRA.

Section 2.05 Use of UGRA Funds and Property (Article III, Section 52, Texas Constitution).

a. In accordance with Article III, Section 52 of the Texas Constitution, the granting of public money or things of value to any individual, association or corporation is hereby prohibited.

b. The funds, facilities, personnel, equipment and supplies of UGRA shall be used only in furtherance of legitimate governmental purposes of UGRA.

c. No employee or Director shall use or permit the use of any UGRA equipment, materials, supplies or other UGRA property or resources for personal gain or for any purposes not related to the official functions of UGRA.

Section 2.06 Conflicts Disclosure Statements (Chapter 176, Texas Local Govt. Code).

a. Conflicts Disclosure Statement Requirement. All directors and employees of UGRA who exercise discretion in the planning, recommending, selecting or contracting of a vendor (such directors and employees being collectively referred to as a "*Local Government Officer*") must timely file a Conflicts Disclosure Statement (in the form promulgated by the Texas Ethics Commission) with UGRA's records administrator in accordance with the requirements of Chapter 176 of the Local Government Code. A Local Government Officer shall timely file a Conflicts Disclosure Statement if a contract between UGRA and vendor has been executed, or UGRA is considering entering into a contract with the vendor, and

(i) the vendor has an employment or other business relationship with the Local Government Officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds $2,500 during the 12-month period preceding the date that the officer becomes aware that a contract between UGRA and vendor has been executed, or UGRA is considering entering into a contract with the vendor; or

(ii) the vendor has given to the Local Government Officer or a family member of the officer one or more gifts that have an aggregate value of more than $100 in the 12-month period preceding the date the officer becomes aware that a contract between UGRA and vendor has been executed, or UGRA is considering entering into a contract with the vendor; or

(iii) the vendor has a family relationship with the Local Government Officer.

b. Exception: A Local Government Officer is not required to file a Conflicts

Disclosure Statement in relation to a gift accepted by the officer or a family member of the officer if the gift is:

(i) a political contribution as defined by Title 15, Election Code; or

(ii) food accepted as a guest.

c. Timing. A Local Government Officer shall file the Conflicts Disclosure Statement with UGRA's records administrator not later than 5:00 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of the statement under Subsection (a) above.

Section 2.07 Bribery (Section 36.02, Texas Penal Code).

No director or employee of UGRA shall solicit, offer, or accept a "benefit" in exchange for his or her decision, opinion, recommendation, vote or other exercise of official discretion.

Section 2.08 Acceptance of Honorarium (Section 36.07, Texas Penal Code).

a. A director and employee of UGRA may not solicit, agree to accept, or accept an honorarium in consideration for services that would not be provided except for the person's position with UGRA.

b. As permitted by Texas law, a director or employee shall not be prohibited from accepting transportation and lodging expenses in connection with a conference or similar event in which the person renders services, such as addressing an audience or engaging in a seminar, to the extent those services are more than perfunctory, or from accepting meals in connection with such an event.

Section 2.09 Acceptance of Gifts or Benefits (Section 36.08, Texas Penal Code).

a. No employee or director of UGRA shall solicit, accept, or agree to accept any benefit from a person that the employee or director knows to be subject to regulation, inspection, or investigation by UGRA regardless of whether the benefit is offered in consideration or in exchange for any official action.

b. No director or employee who exercises discretion in connection with contracts, purchases, payments, claims, or other pecuniary transactions of UGRA shall solicit, accept, or agree to accept any benefit from a person the director or employee knows is interested in or likely to become interested in any contract, purchase, payment, claim, or transaction involving the exercise of his or her discretion.

c. The foregoing prohibitions shall not apply to transactions that are not prohibited under the Texas Penal Code, including:

(i) a gift or other benefit conferred on account of kinship or a personal, professional, or business relationship independent of the official status of the recipient; or

(ii) an occasional non-monetary gift, valued at less than $50.00; or

(iii) an award publicly presented in recognition of public service; or

(iv) food, lodging, transportation, or entertainment accepted as a guest (and if the donor is required by law to report those items, reported by the donor in accordance with that law).

Section 2.10 Confidential Information.

a. An employee and director of UGRA may not disclose, without authorization from the Board, confidential information to advance the financial or other private interests of the director or employee, or others, on any contract or transaction which is or may be the subject of an official action of UGRA.

b. Except as otherwise authorized by the Board, no employee or director shall disclose the substance and details of any discussions by the Board in executive session to any person that was not present in executive session, including employees of UGRA.

Article III.
TRAVEL EXPENDITURES POLICY

Section 3.01 Purpose of the Policy.

To protect the financial interests of the UGRA and Kerr County taxpayers, and to ensure treatment for all, uniform policies are hereby established to govern travel authorization and expenses for all UGRA employees and directors who travel on UGRA business at the expense of UGRA. Travel shall be conducted such that UGRA will reimburse employees and officials only for necessary and reasonable travel expenditures incurred while conducting business or performing official duties or assignments on behalf of UGRA.

Section 3.02 Travel Authorization.

a. All employee travel at the expense of UGRA shall be made only on authorization of the General Manager. Prior to travel, the UGRA employee or Director must submit a Travel Authorization Request form on which the nature of the trip, destination, time, and dates of the travel and estimates of the various expenses must be stated. The Travel Authorization Request and all relevant supporting information should be furnished to the General Manager as soon as practicable prior to proposed travel date, so that all necessary funding and travel arrangements may be made at the lowest reasonable cost.

b. Director travel at the expense of UGRA shall be made only upon the prior authorization of the Board of Directors.

Section 3.03 Guidelines for Eligible Expense Reimbursement.

The following guidelines identify expenses that are appropriate and reasonable when traveling on UGRA business. The list is intended as a guide and is not necessarily all-inclusive. Discretion remains with the UGRA General Manager in approving travel expenses for unusual circumstances. Employees and Directors are expected to show good judgment regarding travel expenditures and have proper regard for economy in conducting business on behalf of UGRA.

a. Transportation: The least expensive air-fare will be considered standard air travel. No travel allowances will be made above the actual cost of travel.

Use of personal automobiles for travel may be approved when the convenience of the UGRA and the employee is served. When personal automobiles are approved, the reimbursement will be based upon the Texas Comptroller of Public Accounts, Textravel Mileage Rate in effect at the time of the travel.

When air, rail or bus transportation is used, expenses for local transportation, such as rental car expense or taxicab fare, will be allowed whenever such transportation is necessary for conducting UGRA business.

b. Parking: Reasonable parking fees will be allowed.

c. Lodging: Expenses will be allowed for adequate lodging. Hotel and/or motel accommodations should be appropriate to the purpose of the trip and reasonable. Government rate should be requested. Reasonable reimbursement rates are equal to the current U.S. General Services Administration for lodging.

d. Meals: Expenses for meals will be reimbursed based on actual meal receipts not to exceed the current U.S. General Services Administration rate for meals. In the event daily meals receipts exceed the U.S. General Services Administration rates, expense reimbursement will be determined on a case-by-case basis according to the actual travel destination.

e. Registration Fees: Fees charged for registration at any authorized seminar, conference or meeting are allowed for reimbursement.

f. Incidental Expenses: Incidental expenses include but are not limited to fees and tips for services (such as baggage handlers) and are allowed for reimbursement not to exceed the current U.S. General Services Administration rate for incidentals.

g. Spouse/Family Travel: When accompanied by a family member, the employee shall pay all incremental costs related to having the member along on the trip. Examples of incremental costs include the difference in lodging cost between single and double occupancy and all meal and incidental costs of the family member. Personal expenses of the employee's family who accompany him/her on a trip are also prohibited.

Section 3.04 Non-Allowable Expenses.

a. No reimbursement shall be allowed for alcoholic beverages.

b. Expenses of a purely personal nature will not be reimbursed. Examples include~~:~~ hotel pay per view television, videos, health clubs and spas. Laundry, dry cleaning and pressing of clothing will be reimbursed only if the overnight travel stay is in excess of five (5) working days.

Section 3.05 Expense Documentation.

a. Within five (5) days of their return from travel, the employee shall submit all receipts associated with the travel, except when no receipt was received for a nominal expense for which a receipt is not customarily given; i.e., tip for a bellman.

b. Any director that seeks reimbursement of actual expenses reasonably and necessarily incurred during travel on behalf of UGRA shall file with UGRA a verified statement providing a description of the expenses for which reimbursement is sought.

Article IV.
PROFESSIONAL SERVICES POLICY

Section 4.01 Purpose.

This Professional Services Policy is adopted to provide for the selection, monitoring, review, and evaluation of UGRA's professional services contracts. Consultants that may be retained by UGRA to provide professional services include, but are not limited to, legal, engineering, financial advisor, management, bookkeeping, auditing, and tax collecting.

Section 4.02 Compliance with Professional Services Procurement Act.

UGRA shall retain all consultants who provide professional services, as defined in Texas Government Code, Chapter 2254, Subchapter A (the Professional Services Procurement Act), in accordance with the requirements of said Act. Selection of consultants shall be based upon their qualification and experience. UGRA shall not select professional service providers on the basis of competitive bids.

Section 4.03 List of Qualified Service Providers.

a. In accordance with the requirements of 30 TAC § 292.13, set forth below is a list of at least three qualified persons or firms for each area of professional service used by UGRA:

Attorneys:

1. Armbrust & Brown, PLLC.
2. ~~McLean & Howard, L.L.P.~~
3.2. Lloyd Gosselink Rochelle & Townsend, P.C.
4.3. Denton Navarro Rocha Bernal & Zech, P.C.

Engineers:

1. Richard Dee Purkeypile, P.E. (Texas P.E. #68027) Purkeypile Consulting, LLC (Texas Firm #F-11617)
2. Wellborn Engineering & Surveying
3. Kimley Horn
4. WEST Consultants
5. IR Squared Engineering
6. Scheibe Consulting LLC
7. Streamline Engineering
3.8. EDGE Engineering

Auditors:

1. Ede & Associates
2. Pressler Thompson & Co.
3. Davidson Freedle Espenhover & Overby PC

Bookkeeping:

1. Seymour Business Services, Inc.
2. Davidson Freedle Espenhover & Overby PC
3. Municipal Accounts & Consulting, L.P

Section 4.04 Procurement of Professional Services

Set forth below are the policies and procedures of UGRA for the procurement and engagement of professional services and consulting in accordance with the laws of the State of Texas and policies of UGRA. Texas law specifically exempts contracts for professional services from the competitive bidding requirements.

a. The policies and procedures set forth below shall apply to all purchases involving the use of outside professional services including architecture, landscape architecture, engineering, land surveying, accounting, and real estate appraisal. Although not defined as a professional service under Texas Government Code Chapter 2254, these policies shall also apply to legal services, bookkeeping services or other services identified by UGRA.

b. Providers of professional services and consulting shall be selected on the basis of demonstrated competence and qualifications to perform the services; and for a fair and reasonable price.

c. UGRA shall prequalify vendors through a Request for Qualifications (RFQ) process at least once every 3 years to establish an updated database of qualified professional service firms and consultants. UGRA shall maintain a list of pre-qualified vendors for professional services and consulting services.

d. Solicitation: UGRA shall procure professional services through preparation of a formal solicitation document, to be in the form of a Request for Qualifications (RFQ) that shall include, at a minimum, the criteria set forth below and a formal time, date, and location for receipt of responses by UGRA. Evaluation criteria must be reviewed and approved by the General Manager prior to the RFQ being published:

(i) Demonstrated experience of the firm to perform work of a similar nature and, if applicable, knowledge of the area;

(ii) Minimum of three (3) current references;

(iii) Resumes of the firm's team that will be actively involved in the project;

(iv) A brief history and description of the firm;

(v) If applicable, work previously performed by the firm on behalf of

UGRA; and

(vi) Location of the firm and principal office from which the work will be performed.

e. Evaluation: Upon receipt of a Statement of Qualifications, UGRA will rank the firms. In its discretion, UGRA may require presentations or conduct interviews of the top-rated firms. References shall be checked of the top firms as necessary prior to final negotiation of a contract.

f. Contract Negotiation: UGRA will attempt to negotiate a contract with the highest rated firm. If negotiations are successful, UGRA will execute a contract with the firm. If a satisfactory contract cannot be negotiated with the most highly qualified provider of the services, UGRA shall formally end negotiations with that firm. UGRA will then select the next most highly qualified provider and attempt to negotiate a contract with that provider at a fair and reasonable price. This process shall continue until an agreement for a satisfactory contract is reached with one of the vendors.

g. Professional Selection Process: For projects less than $50,000, UGRA will select a qualified firm for the project from UGRA's list of pre-qualified consultants. For projects equal to or in excess of $50,000, UGRA shall select the most qualified firm through a formal RFQ process.

h. UGRA may, at its option, initiate a formal RFQ process for any project regardless of value. Conversely, there may be instances where the fee for a contract may exceed $50,000 and it is not in UGRA's best interests in terms of cost, time, or other factors, to proceed with a formal solicitation process. Any exemptions from the contracting processes set forth in this policy will be required to have the approval of the General Manager in advance of initiating any contract negotiations.

Section 4.05 **Evaluation of Service Provider**: After services are completed, UGRA staff will evaluate the vendor/contractor performance by completing a Contractor Performance Form. Evaluation of professional service providers shall be undertaken not less than every three (3) years.

Article V.
INVESTMENT POLICY

Section 5.01 Statutory Authority.

Chapter 2256 of the Texas Government Code, the Public Funds Investment Act.
Chapter 2257 of the Texas Government Code, Public Funds Collateral Act.

Section 5.02 Scope.

This Investment Policy applies to the investment of all funds of UGRA and any funds under its control.

GENERAL

Section 5.03 Policy.

a. It is the policy of UGRA to invest public funds so as to protect the safety of principal and liquidity. Giving due regard to the safety of the investments and daily cash flow demands, UGRA funds shall be invested in a manner that will provide the highest investment return.

b. The Board of Directors shall review this Investment Policy not less than annually and shall make any changes thereto as determined by the Board of Directors of UGRA to be necessary and prudent. The Board shall adopt a written order or resolution stating that it has reviewed the Investment Policy and the investment strategies contained herein, and identifying any changes thereto, in accordance with the requirements of the Public Funds Investment Act.

Section 5.04 Investment Objectives.

a. UGRA's funds shall be managed and invested in accordance with this Policy, and shall give consideration to the following primary objectives, in order of priority, for investment activities:

(i) SAFETY - Preservation and the safety of principal is the foremost concern of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation and safety of principal.

(ii) LIQUIDITY - UGRA shall maintain sufficient liquidity to ensure adequate and timely availability of funds necessary to pay reasonably anticipated obligations.

(iii) YIELD - UGRA funds shall be invested to obtain the maximum yield taking into consideration the safety and liquidity constraints of this Policy.

Section 5.05 Investment Parameters.

a. Investment Strategy. UGRA's overall investment strategy shall be to purchase high credit quality investments that preserve the safety of capital, maximize liquidity, promote diversification, and provide reasonable market yield (in that order of priority), based on UGRA's anticipated cash flows and the maintenance of a liquidity buffer for unanticipated liabilities. Investments are to be chosen in a manner which promotes diversity by market sector, credit, and maturity. The choice of high credit quality investments and high-grade money market instruments are designed to assure the marketability of those investments should liquidity needs arise. Detailed strategies by fund type are set forth in **Exhibit "A"** of this Policy.

b. Maximum Maturities. UGRA will match its investments with anticipated cash flow requirements. To match anticipated cash flow requirements, the maximum weighted average maturity of the overall portfolio shall not exceed two (2) years and a benchmark of the six-month and one-year Treasury Bills shall be used to measure risk in the portfolio. Unless matched to a specific cash flow requirement, UGRA will not directly invest in securities maturing more than five (5) years from the date of purchase.

c. Diversification. UGRA will diversify its portfolio to reduce risk.

d. Delivery versus Payment. All security transactions entered into by UGRA shall be conducted on a delivery versus payment (DVP) basis. Securities will be held by a third-party custodian designated by the Investment Officer and evidenced by safekeeping receipts.

e. Rating Declines or Loss of Rating. The Investment Officer shall monitor on not less than a monthly frequency the credit rating on all authorized investments in UGRA's portfolio that are subject to minimum rating requirements under the Public Funds Investment Act or this Policy. The monitoring shall be based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by this Policy, the Investment Officer shall notify the Board of Directors of the loss of rating as promptly as practicable, conditions affecting the rating, and possible loss of principal with liquidation options available, so that the Board of Directors of UGRA may determine whether to liquidate the investment in accordance with Section 2256.001 of the Public Funds Investment Act.

INVESTMENT OFFICERS

Section 5.06 Appointment of Investment Officer and Authorized Representative for Investment of Funds, Responsibilities and Duties.

a. The person serving as the General Manager of UGRA is hereby appointed investment officer of UGRA (the "*Investment Officer*"). The Investment Officer shall be responsible for the investment of UGRA funds in accordance with this Policy.

b. The Board of Directors may enter into a contract with an investment management firm registered under the Investment Advisors Act of 1940 or with the State Securities Board to provide for the investment and management of funds of UGRA.

c. The authority hereby granted to the Investment Officer to invest UGRA's funds is effective until rescinded by the Board, until the expiration of the officer's term or the termination of the person's employment with UGRA, or if an investment management firm, until the expiration or termination of the contract with UGRA.

Section 5.07 Investment Training.

a. The Investment Officer shall attend at least one investment training session from an independent source authorized by law to provide such training and containing at least six hours of instruction relating to investment responsibilities within 12 months after taking office or assuming duties. The Investment Officer shall also attend an investment training session and receive not less than four hours of instruction relating to investment responsibilities from an independent source authorized to provide such training in a two-year period that begins on the first day of UGRA's fiscal year and consists of two consecutive fiscal years after that date.

b. Training must include education on investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act.

c. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom UGRA may engage in an investment transaction.

Section 5.08 Quarterly Internal Management Reports.

a. The Investment Officer shall prepare, sign, and submit quarterly to the Board of Directors a written report of investment transactions for all funds of UGRA for the preceding reporting period. The quarterly reports shall be signed by the Investment Officer and shall include certification that to the best knowledge of the Investment Officer, all funds of UGRA have been invested in accordance with, and all investment transactions have taken place in accordance with this Policy.

b. The quarterly reports shall describe in detail the investment position of UGRA on the date of the report and include the following:

(i) A summary statement for each pooled fund group that contains (i) the beginning market value for the reporting period; (ii) ending market value for the period; and (iii) fully accrued interest for the reporting period.

(ii) The book value and market value of each separately invested asset at the end of the reporting period by the type of asset and type of fund invested.

(iii) The maturity date of each separately invested asset that has a maturity date.

(iv) The account or fund or pooled fund group for which each individual investment was acquired.

(v) A statement as to the compliance of the investment portfolio as it relates to the investment strategy expressed in this Policy, and relevant provisions of the Public Funds Investment Act.

Section 5.09 Disclosure Of Personal Business Interest.

a. If any Investment Officer has a personal business relationship with a business organization offering to engage in an investment transaction with UGRA, then the Investment Officer shall file a statement disclosing the personal business interest ("*Disclosure Statement*") with the Board of Directors of UGRA and the Texas Ethics Commission. If the Investment Officer is related within the second degree by affinity or consanguinity, as determined by Chapter 573 of the Government Code, to an individual seeking to sell an investment to UGRA, then the Investment Officer shall file a Disclosure Statement with the Board of Directors of UGRA and the Texas Ethics Commission. For purposes of UGRA's investments, the Investment Officer has a personal business relationship with a business organization if:

(i) the Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization; or

(ii) funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer's gross income for the previous year; or

(iii) the Investment Officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the Investment Officer.

Section 5.10 Standard Of Care of Investment.

a. All investments shall be made with the utmost judgment and care, under

circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of the capital as well as the probable income to be derived. Investment officials shall act with extreme prudence when investing these funds in order to earn and maintain the highest level of public trust and confidence.

b. The standard of care to be used by the Investment Officer shall be the prudent person standard and shall be applied in the context of managing the overall portfolio. In determining whether the Investment Officer has exercised prudence with respect to an investment decision, the determination shall take into consideration (i) the investment of all funds over which the Investment Officer has responsibility rather than consideration as to the prudence of a single investment, and (ii) whether the investment decision was consistent with this Investment Policy.

Section 5.11 Limitation Of Personal Liability.

Authorized representatives of UGRA who invest UGRA funds in accordance with this Policy shall have no personal liability for any individual security's credit risk or market price changes provided deviations from expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

FINANCIAL DEALERS AND INSTITUTIONS

Section 5.12 Authorized Financial Dealers and Institutions.

~~c.~~a. The Board of Directors hereby approves the list of qualified brokers set forth on **Exhibit "B"** attached hereto that are authorized to engage in investment transactions with UGRA. The Board of Directors, or an investment committee designated by the Board, shall review and revise the list of qualified brokers that are authorized to engage in investment transactions not less than annually.

~~d.~~b. A written copy of this Investment Policy shall be presented to any business organization offering to engage in an investment transaction with UGRA. For purposes of this Policy, a "*business organization*" means an investment pool or investment management firm under contract with UGRA to invest or manage UGRA's investment portfolio that has accepted authority granted by UGRA under the contract to exercise investment discretion in regard to UGRA's funds. The qualified representative of the business organization offering to engage in an investment transaction with UGRA shall execute a written instrument in a form acceptable to UGRA and the business organization substantially to the effect that the business organization has:

(i) Received and reviewed this Investment Policy; and

(ii) Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between UGRA and the organization that are not authorized under this Investment Policy, except to the extent that the authorization: (A) is dependent on an analysis of the makeup of UGRA's entire portfolio; (B) requires an interpretation of subjective investment standards; or (C) relates to investment transactions of UGRA that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

c. UGRA shall not acquire or otherwise obtain any authorized investment described in this Investment Policy from a business organization that has not delivered the instrument described above.

d. UGRA shall enter into a contract with an authorized financial institution to provide depository services. UGRA may use a request for proposal process to evaluate services and fees to select a qualified financial institution to serve as its depository. Initial contract terms for depository services shall not exceed three years. Contracts for depository services may be extended for up to two (2) additional years after expiration with an existing depository provided none of the terms of the contract, including fees and charges, change other than the expiration date.

~~c.~~

COLLATERALIZATION AND SAFEKEEPING

Section 5.13 Time And Demand Deposits.

a. All time and demand deposits of UGRA shall be collateralized in accordance with the Public Funds Collateral Act (Chapter 2257, Texas Government Code).

b. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of all balances, plus accrued interest, less the amount of any insurance by the United States or an instrumentality of the United States (including insurance by the Federal Deposit Insurance Corporation (FDIC) or National Credit Union Administration (NCUA)).

Section 5.14 Authorized Collateral for Time and Demand Deposits.

a. UGRA shall accept only the following securities as collateral for time and demand deposits:

(i) Obligations of the United States, its agencies or instrumentalities, or other evidence of indebtedness of the United States guaranteed as to principal and interest; and

(ii) Obligations of the State of Texas or other states or of a county, city or other

political subdivision of a state having been rated as not less than "A" or its equivalent by a nationally recognized rating agency.

Section 5.15 Authorized Collateral for Repurchase Agreements.

UGRA shall only accept obligations of the United States, its agencies or instrumentalities, or other evidence of indebtedness of the United States guaranteed as to principal and interest as collateral for repurchase agreements.

Section 5.16 Collateral Safekeeping.

All collateral shall be held by an independent safekeeping agent approved by UGRA. All collateral securing bank deposits must be held by an independent third-party banking institution outside the holding company of the bank approved by and under contract with UGRA, or by the Federal Reserve Bank. The securities purchased under repurchase agreements must be delivered to any independent third-party custodian as defined by the executed master repurchase agreement.

AUTHORIZED INVESTMENTS

Section 5.17 Authorized Investments.

Authorized investments shall be limited to those investments authorized under the Public Funds Investment Act. The Investment Officer shall secure the approval of the Board of Directors of UGRA prior to investing UGRA funds in any investments other than certificates of deposit or share certificates authorized under the Public Funds Investment Act.

MISCELLANEOUS

Section 5.18 Annual Financial Audit.

UGRA, in conjunction with its annual financial audit, may perform a compliance audit of management controls on investments and adherence to UGRA's established investment policies.

Section 5.19 Annual Review.

In accordance with the requirements of the Public Funds Investment Act, the Board of Directors shall review this Investment Policy and the investment strategies set forth herein not less than annually and make any changes thereto as determined by the Board of Directors to be necessary and prudent, and to adopt an order or resolution stating that it has reviewed the Investment Policy and investment strategies and recording any changes.

EXHIBIT A TO INVESTMENT POLICY

INVESTMENT STRATEGY

GENERAL FUND (Including Laboratory Account)

Investment Objective:

To purchase investments that will preserve the safety of capital, maximize liquidity, and maximize yield (in that order of priority), taking into account UGRA's monthly operating expenses, the timing of such expenses and the maintenance of any operating reserve that may be designated by UGRA's Board of Directors. Diversified investment maturities shall provide monthly cash flow based on anticipated operating needs.

Investment Strategy:

To invest in any of the authorized investments listed in UGRA's Investment Policy (subject to any prior Board authorization required thereunder), provided that:

1. For funds needed for UGRA's monthly operating expenses, the investment will mature no later than the date the funds will be needed to pay such operating expenses.

2. The dollar-weighted average maturity for the General Fund shall be no more than 180 days and the maximum allowable maturity shall be five years. The Investment Officer shall monitor the average days to maturity on an on-going basis and make changes as appropriate.

EXHIBIT "B" TO INVESTMENT POLICY

APPROVED BROKER/DEALER LIST

Broadway Bank
Centennial Bank
Frost Bank
Guadalupe National Bank
Happy State Bank
Kerr County Federal Credit Union
Prosperity Bank
Randolph Brooks Federal Credit Union
Security State Bank & Trust
SouthStar Bank
Sunflower Bank
~~Texas Partners Bank~~
~~Texas Regional Bank~~
The Bank & Trust
Texpool
Wells Fargo Bank

Article VI.
MANAGEMENT INFORMATION POLICY

Section 6.01 Purpose.

The Board of Directors of UGRA adopts this policy to ensure better use of management information, including the use of budgets in planning and controlling costs, the establishment of a functioning audit committee, and the use of uniform reporting requirements.

Section 6.02 Accounting Records.

UGRA accounting records shall be prepared on a timely basis and maintained in an orderly manner, in conformity with generally accepted accounting principles and in accordance with all governmental requirements. Such records shall be available for public inspection during regular business hours at UGRA's office.

Section 6.03 Annual Audit Requirement.

a. UGRA's fiscal accounts and records shall be audited annually in accordance with all applicable laws, at the expense of UGRA, by an independent certified public accountant or a firm of independent certified public accountants, which audit shall be open to public inspection. Such auditors shall have no personal interest directly or indirectly in the fiscal affairs of UGRA and shall be experienced and qualified in the accounting and auditing of public bodies. The audit shall be performed in accordance with generally accepted auditing standards and shall satisfy all requirements imposed by Subchapter G, Chapter 49, §§ 49.191-200, Texas Water Code.

b. The audit report, together with the required filing affidavit, shall be completed and filed with TCEQ within the time limits established by applicable laws. In the event the Board refuses to approve the annual audited report, UGRA shall file a statement with the audit which explains the reasons for disapproval of the audit.

Section 6.04 Periodic Management Audit.

In accordance with the requirements of 30 TAC § 292.13, an independent management audit shall be conducted by UGRA every five years and submitted to the Executive Director of TCEQ.

Section 6.05 Audit Committee.

The Board shall establish an audit committee (or other committee which functions as an audit committee) comprised of such persons as the Board may deem appropriate. The persons selected should not be directly responsible for work subject to the audit. The committee shall monitor variances from UGRA's budget and shall make recommendations

thereon to the Board. The committee shall also review drafts of the annual UGRA audit report and shall make recommendations thereon to the Board.

Section 6.06 Budget.

UGRA shall annually adopt a budget in accordance with 30 TAC § 293.97, for use in planning and controlling UGRA costs. Such budget shall take into consideration all UGRA revenues, including, but not limited to fees, taxes and surcharges, if any, and all projected UGRA obligations and expenditures. The budget may be amended from time to time by the Board of Directors.

Section 6.07 Contracting with Historically Underutilized Businesses of Texas.

To the extent applicable, UGRA shall comply with the provisions and intent of § 106, contracting with Historically Underutilized Businesses of Texas, Article V, General Provisions of Texas House Bill 1, 72nd Legislature, First Called Session (1991) relating to contracting with underutilized businesses and providing equal employment opportunities.

Article VII.
DIRECTOR INDEMNIFICATION AND DEFENSE POLICY

Section 7.01 Indemnification.

a. Any person made a party to or involved in any litigation (including any civil or administrative action, suit or proceeding) by reason of the fact that he or she is or was a director of UGRA or by reason of his or her alleged negligence or misconduct in the performance of his or her duties as director shall be indemnified by UGRA to the extent funds are lawfully available against any liability, together with the reasonable expenses, including attorney's fees, actually and necessarily incurred by him or her in connection with any action therein, except in relation to matters as to which it shall be adjudged in such litigation that such director, officer or employee is liable for gross negligence or willful misconduct in the performance of his or her duties. A judgment entered in connection with a compromise or settlement of any such litigation shall not by itself be deemed to constitute an adjudication of liability for such negligence or misconduct.

b. UGRA shall not be liable for any settlement of any claim or suit entered into without its consent, and UGRA reserves the right to assert any defense and make any settlement of any claim or suit that it deems expedient.

Section 7.02 Legal Representation.

UGRA shall have the right and duty to provide legal representation to any director arising against any such person arising by reason of the fact that he or she is or was a director of UGRA. Such legal representation shall be provided at no cost to the director and may be appointed by UGRA's insurer or risk pool carrier, as determined by the Board of Directors, and any director may have his or her own counsel assist in the defense at the sole expense of the director. The director shall cooperate fully with UGRA in preparation and presentation of the case, and the failure to cooperate shall waive such director's right to representation and indemnity under this Policy.

Section 7.03 Defenses.

Nothing in this Policy shall be construed as waiving UGRA's defense of governmental immunity to it or its directors in any action brought against UGRA or against such director. For any suit or claim arising under the Texas Tort Claims Act, the indemnity provided by this Policy shall be limited to the statutory limits applicable to UGRA provided in said act, as amended.

Section 7.04 Claims by or on behalf of UGRA.

Nothing in this Policy shall require UGRA to indemnify any director for recoveries made against him or her in suits by or on behalf of UGRA.

Article VIII.
RECORDS RETENTION POLICY

Section 8.01 Purpose.

The Board of Directors of UGRA adopts this policy to prescribe procedures consistent with the Local Government Records Act and in the interests of cost-effective and efficient recordkeeping.

Section 8.02 Legal Authority.

Title 6, Subtitle C, Local Government Code (Local Government Records Act), provides that each local government must establish an active and continuing records management program.

Section 8.03 Definition of Records of the Upper Guadalupe River Authority.

All documents, papers, letters, books, maps, photographs, sound or video recordings, microfilm, magnetic tape, electronic media, or other information recording media, regardless of physical form or characteristic and regardless of whether public access to it is open or restricted under the laws of the state, created or received by the Upper Guadalupe River Authority or any of its officers or employees pursuant to law or in the transaction of public business are hereby declared to be the records of the Upper Guadalupe River Authority and shall be created, maintained, and disposed of in accordance with the provisions of this ordinance or procedures authorized by it and in no other manner.

Section 8.04 Records Declared Public Property.

All records as defined in Section 8.03 of this plan are hereby declared to be the property of the Upper Guadalupe River Authority. No official or employee of the Upper Guadalupe River Authority has, by virtue of his or her position, any personal or proprietary right to such records even though he or she may have developed or compiled them. The unauthorized destruction, removal from files, or use of such records is prohibited.

Section 8.05 Policy.

It is hereby declared to be the policy of the Upper Guadalupe River Authority to provide for efficient, economical, and effective controls over the creation, distribution, organization, maintenance, use, and disposition of all records of this office through a comprehensive system of integrated procedures for the management of records from their creation to their ultimate disposition, consistent with the requirements of the Local Government Records Act and accepted records management practice.

Section 8.06 Records Management Officer.

Tammy Thompson (or the current UGRA Business Manager) will serve as records management officer for the Upper Guadalupe River Authority as provided by law and will ensure that the maintenance, destruction, electronic storage, or other disposition of the

records of this office are carried out in accordance with the requirements of the Local Government Records Act.

Section 8.07 Records Control Schedules.

Appropriate records control schedules issued by the Texas State Library and Archives Commission shall be adopted by the records management officer for use in Upper Guadalupe River Authority, as provided by law. Any destruction of records of the Upper Guadalupe River Authority will be in accordance with these schedules and the Local Government Records Act.

Article IX.
RECYCLING POLICY

Section 9.01 Purpose.

The Board of Directors of UGRA adopts this Recycling Policy to maximize the separation and collection of all recyclable materials generated by UGRA's operations and to reuse, recycle, or reclaim materials whenever practicable, all to minimize the waste generated by UGRA's operations.

Section 9.02 Legal Authority.

a. The governmental entity recycling and purchasing of recycled materials rules are required under Texas Health and Safety Code 361.425 and 361.426. The provisions of the Texas Administrative Code (TAC) §328 Subchapter K were adopted by the Texas Commission on Environmental Quality (TCEQ) on July 2, 2020. The rules can be found in 30 TAC §328.200 - .204.

b. These rules require governmental entities to create and maintain a recycling program for their operations, as well as create a preference in purchasing for products made of recycled materials when the cost difference is less than 10%.

c. If an entity cannot recycle one or multiple recyclable materials or give preference to purchasing recyclable materials due to a hardship, the entity must document and describe the reason(s) for exempting a material and maintain the documentation on-site.

Section 9.03 Separation and Collection of Recyclable Materials.

a. UGRA's personnel shall separate all recyclable materials generated from all operations and facilities of UGRA that are currently accepted by UGRA's Recycling Contractor. Personnel may choose to have a recycling storage container at their desk or use the recycling storage container located near the copy machine.

b. Once the storage containers are full, personnel will empty the storage containers into the recycling dumpster located in the parking lot.

Section 9.04 Recycling Collection and Storage.

a. In connection with soliciting contractors for solid waste collection and recycling services, UGRA shall specifically ascertain and identify firms that collect recyclable materials and/or sell recyclable materials for recycling.

b. UGRA shall contract with qualified contractors for the recycling of, or sale of, recyclable materials generated by UGRA's operations.

c. UGRA shall enter into an Interlocal Agreement with Headwaters Groundwater Conservation District (HGCD) to share the cost of the Recycling Contractor and

services. HGCD will be responsible for collecting and storing recyclable materials generated by HGCD operations and transporting the materials to the recycling dumpster.

Section 9.05 Evaluation of Recycling.

a. Each year, UGRA shall conduct an annual review to ascertain the quantity of recyclable material that is collected and recycled and to assess the cost/benefit of the program. Such evaluation may be conducted through data collected from the Recycling Contractor, and/or from UGRA employees.

b. In connection with each evaluation, UGRA shall assess opportunities to increase recycling of recyclable materials.

Section 9.06 Educational and Incentive Programs.

a. Upon adoption of this Policy, the General Manager shall provide for a meeting with all employees to ensure that they are aware of this Recycling Policy and comply with its terms. A list of items currently accepted by the Recycling Contractor will be provided to employees and displayed near the recycling storage container located by the copy machine.

b. As part of the orientation of new employees, UGRA shall inform all employees of the requirements of this Recycling Policy and make clear that compliance is mandatory.

c. Compliance with the requirements of this Recycling Policy shall be a factor to be considered in connection with conducting performance evaluations of UGRA employees.

d. Employees are encouraged to identify and communicate to UGRA management any opportunities to increase recycling of recyclable materials.

Section 9.07 Purchasing Preference.

a. 30 TAC §328.203 states that entities must give preference to products made with recycled materials, so long as the products meet applicable specifications as to quantity and quality and the average price of the product is not more than 10% greater than the price of comparable non-recycled products. Preferences will be applied in accordance with state procurement statutes and rules.

b. Documentation of Hardship Exemption to Purchasing Preference Requirement.

(i) As defined in 30 TAC §328.201, a hardship is a circumstance that causes unreasonable burden on the governmental entity. In light of UGRA's small staff size and low volume of purchased materials, the requirement to give

preference to purchase products made with recycled materials is considered a hardship.

(ii) Additionally, the UGRA Environmental Laboratory requires specific supplies and equipment to conduct analyses and maintain the quality of results produced. The consistency of the supplies used improves and streamlines quality control, resulting in efficiency of operations. Therefore, it would be a hardship for the Environmental Laboratory to change suppliers to provide preference to purchase materials containing recycled materials.

(iii) When practical, UGRA shall give preference in purchasing to products made of recycled materials if the products meet applicable specifications as to quantity and quality and the average price of the product is not more than 10% greater than the price of comparable nonrecycled products. Preferences will be applied in accordance with state procurement statutes and rules.

Article X.
SOCIAL MEDIA POLICY

Section 10.01 General. UGRA shall ensure social media accounts are operated to provide official information to the public regarding UGRA activities and programs. These programs include educational content related to UGRA's core functions of protecting and preserving the health of the Guadalupe River and its tributaries in Kerr County. The social media accounts are also intended to allow members of the public to participate in a constructive dialogue and provide feedback regarding UGRA programs, operations, and activities. The operation of social media accounts by UGRA are subject to the policies set forth below.

Section 10.02 Public Comment.

a. Posts and comments on social media accounts operated by UGRA are public and may be viewed by all visitors. UGRA welcomes public comment and opinions, both positive and negative, regarding UGRA programs and activities. UGRA's social media accounts shall be considered limited public forums where the public may comment on UGRA-posted content. UGRA shall not limit participation based on viewpoints. However, UGRA's administrators reserve the right to remove comments that contain any of the following:

(i) Vulgar, physically threatening, or harassing language;

(ii) Content that promotes, fosters, or perpetuates discrimination on the basis of race, religion, gender, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, or other protected status under applicable law;

(iii) Inappropriate sexual content or links;

(iv) Private or otherwise confidential information;

(v) Content that promotes illegal activity or encourages actions that may threaten public safety;

(vi) Comments not topically related to the subject matter of the original post;

(vii) Organized political activities, or comments in support of or in opposition to political candidates, campaigns, or ballot measures;

(viii) Promotion or advertisement for a commercial transaction, goods, services, organization, or event;

(ix) Content that infringes on copyrights;

(x) Solicitation of funds; and

(xi) Substantially repetitive content.

b. Persons who violate the foregoing prohibitions may be permanently excluded from UGRA's social media accounts after written warning.

Section 10.03 Management of Social Media Content by UGRA Employees. UGRA management will designate employees to post and moderate content and comments according to this Social Media Policy. Employees representing UGRA through social media shall maintain a high level of ethical conduct and professional decorum and adhere to UGRA's Code of Ethics as defined in the Policy Manual. Information must be presented following professional standards for spelling, grammar, clarity, and accuracy. UGRA employees authorized as social media account administrators will post all official UGRA information through their UGRA business account (associated with their @ugra.org email address). Employees will not use their personal accounts to post or comment on UGRA's page, but they can react to a post or share a UGRA post to their personal page to share an educational resource or to advertise an event.

Section 10.04 Linking and Third-Party Websites. Links from websites or social media accounts affiliated with UGRA to any other websites do not constitute or imply UGRA endorsement of those sites, their content, or products and services associated with those sites. The social media tools employed by UGRA are hosted by third parties, and the use of those sites is governed by the social media providers' own policies, such as their respective privacy policies and terms of service.

Section 10.05 Social Media Posts Do Not Constitute Legal Notice or Public Testimony to UGRA. Comments by external parties on a UGRA social media account do not constitute formal legal notice to UGRA, and do not qualify as public testimony. The expression of opinion on social media is not a substitute for a formal statement in a public hearing conducted by the Board of Directors of UGRA.

Section 10.06 Emergencies. UGRA social media accounts will not be monitored at all times and should not be used to report emergencies. In the event of an emergency, persons should contact 911. Persons who need to communicate information to UGRA immediately should contact UGRA at its administrative offices and not rely upon social media.

Section 10.07 Participation by UGRA Board of Directors. Due to Open Meetings Act restrictions, members of the Board of Directors of UGRA will not post comments or respond to comments on UGRA social media accounts. Persons who desire to make public comment to the Board of Directors should do so at a formal meeting of the Board of Directors. All members of the public are given the opportunity to express public comment at each meeting of the Board of Directors.

Section 10.08 Records Retention. All social media posts shall be retained by UGRA in accordance with applicable records retention laws. Removal of content because it does not align with this Social Media Policy does not preclude applicable records retention laws.

Article XI.
FUND BALANCE POLICY

Section 11.01 Purpose. The purpose of this Policy is to establish guidelines for the classification of fund balances by the Upper Guadalupe River Authority in accordance with GASB Statement No. 54. This Policy identifies funds of UGRA that are restricted or committed for certain purposes in order to allow the public and the Board of Directors of UGRA to better understand the constraints placed on UGRA's fund balances, and to set forth the Board's policies with respect to fund balances. Unassigned fund balance is an important measure of economic stability. It is essential that UGRA maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for UGRA's general operations.

Section 11.02 Definitions. The Board of Directors adopts the following five classifications of fund balance:

a. **Nonspendable fund balance –** Amounts that are not in a spendable form or are required to be maintained intact.

b. **Restricted fund balance –** Amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation.

c. **Committed fund balance –** Amounts that can be used only for the specific purposes determined by a formal action of the Board of Directors of UGRA. Commitments may be changed or lifted only by the Board of Directors taking the same formal action that imposed the constraint originally.

d. **Assigned fund balance –** Amounts *intended* to be used by UGRA for specific purposes. Intent can be expressed by UGRA or by an official to which the Board delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed.

e. **Unassigned fund balance –** The residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

Section 11.03 Classification of Fund Balances and Fund Balance Targets.

a. **Nonspendable Fund Balance**

The Board of Directors hereby finds that no fund balances of UGRA are nonspendable for purposes of GASB Statement No. 54. The Board of Directors will update this Policy as necessary to reflect any nonspendable fund balances.

b. **Restricted Fund Balance**

The Board of Directors hereby finds that no fund balances of UGRA are restricted for purposes of GASB Statement No. 54. The Board of Directors will update this Policy as necessary to reflect any restricted fund balances.

c. **Committed Fund Balance**

Committed fund balances may be used only for the specific purposes determined by the Board of Directors as set forth below. Committee fund balances may not be used for any other purpose except as approved by resolution adopted by the Board of Directors.

The Board of Directors hereby approves the following fund balance commitments:

(i) EMERGENCY OPERATIONS FUND-

The purpose of Emergency Operations Fund is to accumulate sufficient reserve funds necessary to satisfy the general cash flow demands and requirements of UGRA in the event of unanticipated and non-budgeted operating expenses including those arising from emergencies and other extraordinary circumstances. This fund will preserve credit worthiness, ensure adequate financial resources are available for timely payment of UGRA obligations, provide liquidity throughout the fiscal year in the event of unanticipated revenue disruptions and allow the continued operation of UGRA during such events.

Except as otherwise approved by the Board of Directors, UGRA shall maintain an Emergency Operations Fund balance not less than 25% of budgeted operational expenses, as determined by the fiscal year operating expense budget.

All expenditures of Emergency Operations Fund balances shall require the prior approval of the Board of Directors.

Fiscal Year ~~2026~~2027 Emergency Operations Funds Commitment: $869,000

d. **Assigned Fund Balance**

The Board of Directors hereby approves the assignment of fund balances for the following purposes for Fiscal Year ~~2026~~2027:

(i) **Laboratory Improvements: $~~73,506~~68,146**

(ii) **Low Impact Development Programs: $~~450,000~~294,882**

(iii) **Guadalupe Basin Natural Resource Center Capital Improvements: $200,000**

(iv) **~~Real Property Acquisition~~Riparian Park Development: $~~350,000~~343,703**

(v) **Flood Prediction and Control: $~~1,500,000~~1,265,978**

(vi) **Flood Grant: $775,764.04**

~~(v)~~(vii) **Healthy Creeks Grant: $ 35,333.09**

Expenditures from any fund balance requires approval by the Board of Directors. The General Manager may recommend fund balance expenditures through the budget process or at District Board meetings for the Board of Directors' consideration and approval.

e. **Unassigned Fund Balance**

All funds not contained in other classifications shall be assigned to the UGRA Unassigned Fund Balance. The Board of Directors will establish the Unassigned Fund Balance amount each year in connection with the adoption of the annual fiscal year budget.

Section 11.04 Annual Establishment of Fund Balance Amounts.

The Fund Balance amounts, including for restricted funds, committed funds, assigned funds, and the UGRA Unassigned Fund Balance, shall be adopted annually by the Board of Directors concurrently with the adoption of the annual fiscal year budget.

Section 11.05 Adjustment to Tax Rates and Revenues According to Fund Balances.

In the event all fund balance commitments are fully funded as determined by the Board of Directors during the annual budget adoption process, then the Board shall adjust UGRA's ad valorem tax rate or other revenue sources as necessary to ensure UGRA does not collect revenues in excess of the fund balance targets specified by the Board of Directors. In the event that all fund balance targets are not fully funded, then the Board of Directors shall modify UGRA's ad valorem tax rate or other revenue sources as necessary for UGRA to collect sufficient monies to meet the fund balance targets over a reasonable time frame established by the Board of Directors.

Section 11.06 Fund Balance Expenditures.

Expenditures from any fund balance requires approval by the Board of Directors. The General Manager may recommend fund balance expenditures through the budget process or at District Board meetings for the Board of Directors' consideration and approval.

Section 11.07 Fund Balance Spending Order.

Unless legally prohibited or as otherwise determined by the Board of Directors, UGRA will spend the most restricted funds before less restricted funds in the following order when a specific expenditure may be made from multiple fund sources:

a. Non-spendable – if the funds become spendable
b. Restricted
c. Committed
d. Assigned
e. Unassigned

Article XII.
PROCUREMENT POLICY

Section 12.01 Purpose.

a. The purpose of this Procurement Policy is to establish uniform policies by which UGRA shall evaluate purchasing options for goods and services, carry out purchasing, evaluate performance of contractors and vendors, and process payments for goods and services for the benefit of UGRA. It is the goal of UGRA to obtain quality goods and services at a reasonable cost in accordance with state laws. The policy is designed to:

(i) Ensure compliance with State and local laws pertaining to local governmental purchasing;

(ii) Ensure the lowest responsive vendor is chosen to provide goods and services meeting UGRA specifications, and with respect to purchases subject to Section 49.273 of the Texas Water Code, ensure that contracts are let and awarded to any responsible person or persons that will be most advantageous to UGRA and result in the best and most economical completion of the UGRA's proposed plans, improvements, facilities, works, equipment, and appliances;

(iii) Meet the operational needs of the UGRA;

(iv) Provide a timely and cost-effective method for acquiring goods and services;

(v) Provide reasonable and efficient internal controls; and

(vi) Encourage competitive bidding on the part of vendors.

Section 12.02 Legal Authority.

a. Texas Water Code Sections 49.199 and 49.273

b. Texas Government Code Chapter 2254

c. Texas Local Government Code, Chapters 171, 176 and 271

Section 12.03 Purchasing.

a. Purchase Orders

(i) The purchase of goods and services by UGRA staff requires the issuance of a purchase order. All purchases must be covered by a budget line item in the current fiscal year budget which has been approved by the UGRA Board

of Directors. In the case of unanticipated expenditures, the General Manager can authorize expenditures in excess of the budget line item in an amount not to exceed $1,000.

(ii) To expedite the purchasing process on a daily basis, items identified in the approved budget and totaling less than $200 can be purchased by the Department Manager without prior authorization. The completed purchase order, receipt, and other supporting information must be submitted to the General Manager for review and approval within two business days of the purchase.

(iii) For purchases over $200, employees will submit the completed purchase order and supporting information to the General Manager for review and approval prior to purchase.

(iv) Blanket purchase orders (BPO) can be issued for frequently used vendors or items that are purchased multiple times for the same purpose. The purpose of a BPO is to authorize the full amount that will be spent and avoid having to issue individual purchase orders each time individual known purchases occur. Blanket purchase orders should not extend beyond one fiscal year. Employees will submit the completed BPO and supporting information to the General Manager for review and approval prior to purchase. If, during the fiscal year, the purchases exceed the amount of the BPO, a new BPO must be issued following the same review and approval process.

b. Statutory Procurement Requirements. The following table provides general procurement requirements as codified at Section 49.273, Texas Water Code for the construction and repair and renovation of UGRA facilities and for the purchase of equipment, materials, machinery, and all things that constitute or will constitute the plant, works, facilities, or improvements of UGRA. Except as otherwise exempt by law, all such procurements shall follow the approval process and procurement procedures described in this Section 12.03.

Total Amount of Request	**Compliance Requirement**
Up to $25,000	Compare pricing, quantity, service, and previous performance to obtain the best value for UGRA.
$25,000 - $150,000	Solicit at least three competitive written bids based on uniform written specification.
Over $150,000	Advertise for sealed competitive bids pursuant to bid specifications. Notice of the bid request must be advertised including the general conditions, time, and place of the opening of the sealed bids. The notice must be published in one or more newspapers circulated in

	Kerr County. The notice must be published once a week for two consecutive weeks before the date that the bids are opened, and the first publication must be not later than the 14th day before the date of the opening of the sealed bids.

c. Purchasing Considerations

(i) For purchasing compliance consideration, the amount is determined by the total amount of related purchases or total term value of a contract, not individual invoices or components of the contract. In accordance with Section 49.273(g) of the Water Code, work may not be subdivided to avoid advertising and other procurement requirements.

(ii) Pursuant to Section 49.273(j) of the Texas Water Code, UGRA is not required to advertise or seek competitive bids for the repair of facilities if the scope or extent of the repair work cannot be readily ascertained or if the nature of the repair work does not readily lend itself to competitive bidding. Any determination that a procurement is not subject to competitive bidding under this exception is subject to the prior review and approval of the General Manager.

(iii) Pursuant to Section 49.278 of the Texas Water Code, the following procurements are exempt from the statutory bid solicitation requirements otherwise applicable to the purchase of equipment, materials, machinery, and all things that constitute or will constitute the plant, works, facilities, or improvements of UGRA:

a) equipment, materials, or machinery purchased by UGRA at an auction that is open to the public;
b) contracts for personal or professional services or for a utility service operator;
c) contracts for services or property for which there is only one source or for which it is otherwise impracticable to obtain competition;
d) high technology procurements;
e) contracts for the purchase of electricity for use by UGRA; or
f) contracts for services related to compliance with a state or federal construction storm water requirement, including acquisition of permits, construction, repair, and removal of temporary erosion control devices, cleaning of silt and debris from streets and storm sewers, monitoring of construction sites, and preparation and filing of all required reports.

(iv) UGRA is exempt from federal, state, and local taxes in most cases. Employees should inform all vendors of UGRA's tax exempt status and provide an exemption certificate as requested by the vendor.

(v) The General Manager may approve contracts or purchases up to $25,000 without prior Board approval. The goods or services must be covered by a budget line item in the current fiscal year budget which has been approved by the UGRA Board of Directors. Any purchase that exceeds $25,000 must be approved by the Board of Directors.

Section 12.04 Contractor and Vendor Selection.

a. Professional Services. The selection and evaluation of professional service providers is addressed in UGRA's Professional Services Policy.

b. Competitive Bidding. An invitation for bid (IFB) is a competitive bid method used to obtain written bids based on uniform written specifications. An IFB must be used for procurements exceeding $25,000 and may be used for procurements of $25,000 or less. A formal IFB requesting sealed competitive bids pursuant to bid specifications must be used for procurements of $150,000 or greater unless exempted by law and approved by the General Manager. Notice of the bid request must be advertised including the general conditions, time, and place of the opening of the sealed bids. The notice must be published in one or more newspapers circulated in Kerr County. The notice must be published once a week for two consecutive weeks before the date that the bids are opened, and the first publication must be not later than the 14th day before the date of the opening of the sealed bids. Sealed bids received in response to a formal IFB will be documented through completion of the Bid Opening Form.

c. Informal Bidding. If the total value of a procurement is less than $25,000, competitive bids are not required.

d. Vendor Selection. The vendor selection process will compare pricing, quantity, service, and previous performance to obtain the best value for UGRA.

(i) If the total value of a procurement is less than $25,000, the General Manager may request completion of the Quote Documentation Form to evaluate the selection process.

(ii) If the total value of a procurement is greater than $25,000, the Bid Evaluation Form will be completed. Through completion of the form, personnel involved in the solicitation and evaluation of competitive contract proposals sign a statement affirming they have no conflicts of interest with any respondents, as well as agreeing they will not engage in the premature or unauthorized disclosure of information about proposed solicitations.

(iii) If the total value of a procurement is greater than $150,000, staff must:

a) Review the vendor performance information contained in the Texas Comptroller of Public Accounts' Vendor Performance Tracking System or VPTS (txsmartbuy.gov/vpts).

b) Review the System for Award Management, or SAM (sam.gov), to confirm that the vendor is not excluded from doing business on the federal level (not debarred).

~~(ii)~~**c)** Document the results of the VPTS and SAM review on the Bid Evaluation Form.

e. Proprietary/Sole Source Purchases

(i) A proprietary purchase is one where the specifications or conditions of the proposed purchase are proprietary to one vendor and do not permit an equivalent product or service to be acquired. Typical items considered sole source purchases include patented or copyrighted material, secret processes, natural monopolies, utility services, captive replacement parts or components for equipment, manuscripts, or books.

(ii) Section 49.278(4) of the Texas Water Code exempts from the competitive bidding requirement contracts for services or property for which there is only one source or for which it is otherwise impracticable to obtain competition. Such items may be purchased from a sole source without competitive bidding. When it is determined that an item is obtainable from only one source, this will be documented on the purchase order and is subject to prior review and approval of the General Manager. Special care needs to be taken so that a specification for a proposed purchase is not drafted so narrowly that there is only one viable product or one vendor eligible for a contract award.

f. Insurance. UGRA will seek competitive bids for insurance products that will cost more than $25,000 during a fiscal year at least once every three years. Insurance rerates will be presented annually to the Human Resources Committee during budget development along with comparable bids, rationale for why comparable bids were not sought for the upcoming budget year, and a review of existing insurance providers.

g. Purchasing Cooperatives.

(i) UGRA may contract with another local government or with the state or a state agency, including the comptroller, to purchase goods and services pursuant to Chapter 791 of the Texas Government Code. Without limitation, UGRA may participate in one or more purchasing cooperatives that comply with Chapter 791 of the Texas Government Code or may participate in a purchasing program with the comptroller pursuant to Chapter 271, Texas Local Government Code.

(ii) Agreements by UGRA with other local governments or with the state or a state agency, including participation in purchasing cooperatives, must be

approved by the UGRA Board of Directors initially and reapproved not less frequently than every five years.

(iii) The purchase by UGRA of goods and services by agreement with other local governments or with the state or a state agency, including participation in purchasing cooperatives and the comptroller's purchasing program, that meets the requirements of Section 791.025 of the Texas Government Code satisfies the requirements of UGRA to seek competitive bids for the purchase of the goods and services under state law and UGRA procurement policies.

Section 12.05 Contractor Performance Monitoring.

The Contractor Performance Form will be completed by the Department Manager or the General Manager for all vendors and contractors who provide service to UGRA. The form is to be completed within 1 week of project closeout (final payment authorization). For projects that will last longer than 5 business days, one form entry should be completed at the project mid-point and one entry at closeout. Comments on performance should include a comparison of actual performance to project objectives. These objectives will be stated in the contract scope of work, in the quote, or in verbal instructions in the case of a one-off repair. Any issues with contractor performance are to be immediately communicated to the General Manager.

Section 12.06 Contracts.

a. The General Manager may approve contracts up to $25,000 for the purchase of goods or services without prior Board approval. The goods or services must be covered by a budget line item in the current fiscal year budget which has been approved by the UGRA Board of Directors.

b. At minimum, the contract will define the party agreeing to the performance of a task or service, a description of the standard of completion for the task or service, terms of payment, time of performance, obligations, required liability coverage, and effective term. In addition, when applicable, all contracts shall include the following certifications:

(i) That the contractor does not boycott Israel in accordance with the requirements of Chapter 2270 of the Texas Government Code.

(ii) That the contractor does not in engage in business with Iran, Sudan or any foreign terrorist organization as described in Chapters 806 or 807 of the Texas Government Code, or Subchapter F of Chapter 2252 of the Texas Government Code, or (ii) is a company listed by the Texas Comptroller under Sections 806.051, 807.051 or 2252.153 of the Texas Government Code.

(iii) That the Contractor does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not have a practice, policy, guidance, or directive that discriminates

against a firearm entity or firearm trade association during the term of this Agreement in accordance with Section 2274.002, Texas Government Code.

(iv) That the Contractor has completed a Form 1295 promulgated by the Texas Ethics Commission and filed it with the Texas Ethics Commission prior to execution of the contract with UGRA.

(v) That the Contractor has no conflict of interest with any local governmental officer of UGRA for purposes of Chapter 176 of the Government Code.

Section 12.07 Payment Terms.

a. UGRA's Accounts Payable default terms are Net 30, but vendor specific payment terms can be met if requested and feasible.

b. UGRA Environmental Laboratory Services Payment Policy establishes the policies of UGRA with respect to payment for laboratory services. The current version of the policy was approved by the UGRA Board on March 27, 2019.

Section 12.08 Business Credit Cards.

a. After six (6) months of employment, credit cards will be issued to Department Managers and the General Manager to be used for point-of-sale transactions for the purchase of goods and services that are covered by a budget line item in the current fiscal year budget which has been approved by the UGRA Board of Directors. The monthly spending limit for Department Managers is $2,000 and $4,000 for the General Manager. UGRA Business Credit Cards may not be used for cash advances or personal purchases of any kind. All employees with a credit card will be required to complete a UGRA Business Credit Card User Agreement prior to issuance. All credit card receipts must show itemized details and be submitted to the Business Manager within two business days of the purchase. The employee must inform the merchant of UGRA's tax exempt status.

b. An employee using a UGRA Business Credit Card for unauthorized non-UGRA business will be responsible for reimbursement to UGRA for all charges on the credit card, and the UGRA General Manager or his/her designee is directed and authorized to take necessary actions to recover any such charges.

c. An employee shall return all UGRA credit cards at the request of the General Manager or designee, or upon separation of employment with UGRA.

Section 12.09 Disbursements. As stated in Article V. Section of UGRA Bylaws, each disbursement of funds of UGRA by check, draft, order, or other instrument, shall be signed by not less than two (2) of the following individuals: President, Vice President, Secretary, Treasurer, or General Manager. Any disbursement of funds of UGRA by federal reserve wire system or by

electronic means must be approved in advance by one of the individuals referenced above. All such expenditures shall be reported to and reaffirmed by a second individual referenced above.

Section 12.10 Petty Cash. Petty cash funds are for the purpose of infrequent, small dollar amount purchases when any employee does not have access to a credit card, or a credit card cannot be used for payment. Requests for petty cash are made to the Business Manager and may not exceed $50. The completed purchase order, receipt, and other supporting information for a petty cash transaction must be submitted to the General Manager for review and approval within two business days of the purchase. Petty cash funds will be periodically reconciled and replenished. The funds will not exceed $300.

Section 12.11 Disposal of Surplus Property.

a. All departments shall periodically review their assets and supplies and determine whether any items are no longer needed. If the unneeded property is valued at less than $150, it can be immediately disposed of in an environmentally responsible manner. If the unneeded property is valued at greater than $150, it is considered surplus property. A department may submit a request to dispose of surplus property describing any ~~surplus,~~ obsolete, or unused supplies, materials, or equipment to the Business Manager. If the surplus property is valued ~~at less than~~ $150 - $~~300~~299, it can be donated or disposed of upon approval. If the surplus property is valued at $300 or more, it can be sold, donated, or disposed of upon approval of the UGRA Board. A summary of all surplus property disposed during the preceding year and requests to dispose of surplus property will be reviewed by the Board annually.

b. In accordance with Section 49.226 of the Texas Water Code, any personal property valued at more than $300 found by Order of the Board of Directors to be surplus and not needed by UGRA may be sold under order of the Board of Directors.

c. Where equipment or durable goods are deemed to be surplus, obsolete, or unused, UGRA may attempt to sell the property using an online auction, competitive bid, or in any other legal way that provides value and a public benefit to UGRA. In addition, property can be traded in toward the purchase of new property. Proceeds received from the sale of surplus property will be documented as miscellaneous income. If items are deemed to have no sale or trade value, they can be donated or disposed of in an environmentally responsible manner.

Article XIII.
Capital Asset Policy

Section 13.01 Purpose.

This Capital Asset Policy establishes a reasonable capitalization threshold for types of assets. A Capital Asset policy should also facilitate depreciating those assets over their estimated useful lives.

Section 13.02 Capital Asset Definition.

Capital asset is defined as a tangible asset that has an economic useful life that extends beyond 12 months.

Section 13.03 Capitalization Thresholds and Asset Types.

UGRA establishes $3,000 as the threshold amount for minimum capitalization. Assets with a unit cost less than $3,000 may be capitalized if they are part of a large project or renovation or if the improvement added to the value or prolonged the life of an existing capital asset.

Asset types and general expected useful life of asset:

Type	Life (Years)
Land	Inexhaustible
Buildings	50
Building Improvements	10 – 50
Computer Software	5 – 15
Lab equipment	5 – 15
Miscellaneous equipment	5 – 10
Computer Hardware	5
Office equipment	5
Vehicles	5

Section 13.04 Capitalization Method and Procedure.

Tangible assets costing below the aforementioned threshold amount are recorded as an expense in UGRA's financial statements in the appropriate budget category for that expense.

All capital assets are recorded in the Capital Asset Form at historical cost as of the date acquired. Only capital assets of the Environmental Laboratory are depreciated. During the annual financial audit, the auditor will add Environmental Laboratory capital assets acquired during the last fiscal year to the depreciation schedule. Environmental Laboratory capital assets will be depreciated using a straight-line method over the expected useful life of the specific asset or the general expected useful life of 15 years, whichever is less.

Upon completion of the financial audit, the auditor will provide UGRA with journal entries to adjust the following accounts, as applicable: accumulated depreciation – Lab; furniture, fixture, and equipment – Lab; plant property Equipment – Lab. The UGRA bookkeeper will then incorporate these adjustments so that they can be represented in the financial statements for the current fiscal year.

Article XIV.
MISCELLANEOUS TERMS

Section 14.01 Gender.

Any references herein to the masculine gender shall also refer to the feminine gender in all appropriate cases.

Section 14.02 Open Meeting.

The Board officially finds, determines, and declares that these Administrative Policies were reviewed, considered and adopted at a meeting of the Board of Directors, and that a sufficient written notice of the date, hour, place, and subject of this meeting was provided for the time required by law preceding this meeting, as required by the Open Meetings Law, Chapter 551, Texas Government Code, as amended, and that this meeting has been open to the public as required by law. The Board further ratifies, approves, and confirms such written notice and the contents and posting thereof.

Section 14.03 Annual Review.

The Board of Directors shall conduct a review of these Administrative Policies, including the written investment strategies set forth in the Investment Policy, not less than annually. The Board shall annually adopt an order or resolution stating that it has reviewed these Administrative Policies, and such order or resolution shall record any changes, including without limitation any changes to the Investment Policy and investment strategies.

Section 14.04 Certification.

A copy of these Administrative Policies shall be distributed to each new employee not later than the third business day of the date the person begins employment with UGRA, and to each new director not later than the third business day after the date the person qualifies for office. Each employee and director shall complete the Acknowledgement and Certification of Compliance in the form attached hereto certifying as to receipt and compliance with the requirements of these Administrative Policies.

Section 14.05 Submission to Executive Director of TCEQ.

In accordance with the requirements of 30 TAC § 292.12, UGRA shall submit to the Executive Director of TCEQ a copy of these Administrative Policies and any subsequent amendments adopted by the Board of Directors of UGRA.

ACKNOWLEDGEMENT AND CERTIFICATION OF COMPLIANCE

UGRA ADMINISTRATIVE POLICIES

By execution below, the undersigned acknowledges that he or she has received, reviewed, and understands the Administrative Policies of the Upper Guadalupe River Authority ("UGRA"), including without limitation, the Code of Ethics Policy.

By execution below, I certify that I will comply with all applicable requirements of UGRA's Administrative Policies and any revisions thereto.

By:_____

Name:_____

Date:_____

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: XI.

Topic: Annual Review and Approval of Disposal of Surplus Property.

Background Information: The UGRA Board established a Procurement Policy at the November 15, 2023 regular Board Meeting during the annual review and approval of UGRA Administrative Policies. The Administrative Policies were also updated during Item X. of this agenda.

The Procurement Policy outlines a procedure for the disposal of surplus property that includes an annual review of property disposed during the preceding year and requests to dispose of property valued at $300 or more. The table below contains a summary of property disposed of during the last year. Since the item is not valued at greater than $300, it was disposed of at the time it was approved by management. Staff does not have any property disposal requests at this time.

Item	Description	Estimated Age	Estimated Value	Suggested action
Approximately 700 feet of chain link fence at gate at riparian park	Damaged during July 2025 flood. Not anticipated to be used at riparian park.	> 20 years	$187	Donated to contractor who removed fence free of charge in February 2026

Recommended Action: Approve Resolution No. 2026-52 Annual Disposal of Surplus Property for 2026.

November 18, 2026, UGRA Board Meeting
RESOLUTION NO. 2026-52

RESOLUTION OF THE BOARD OF DIRECTORS OF THE UPPER GUADALUPE RIVER AUTHORITY (UGRA) APPROVING ANNUAL DISPOSAL OF SURPLUS PROPERTY FOR 2026

WHEREAS, the Upper Guadalupe River Authority (UGRA) is a duly created and existing conservation and reclamation district and political subdivision of the State of Texas created and operating under applicable general and special laws of the State of Texas, including without limitation, Chapters 30, 49, 50, 51 and 54 of the Texas Water Code, as amended; and,

WHEREAS, the UGRA Board of Directors established a Procurement Policy on November 15, 2023 which is contained within the UGRA Administrative Policies; and,

WHEREAS, the UGRA Administrative Policies were reviewed and accepted by the UGRA Board on November 18, 2026; and,

WHEREAS, the Procurement Policy outlines a procedure for the disposal of surplus property that includes an annual review of property disposed during the preceding year and requests to dispose of property valued at $300 or more.

THEREFORE, IT IS RESOLVED, that the following property is approved as surplus:

1. Chain link fence and gate at riparian park

FURTHER RESOLVED, that Management is hereby authorized to take such steps necessary or desirable to dispose of the surplus property in accordance with the procedure outlined in UGRA's Procurement Policy.

PASSED AND APPROVED this 18th day of November 2026

_____
William R. Rector, President
Board of Directors

ATTEST:

_____
Austin Dickson, Secretary
Board of Directors

Upper Guadalupe River Authority
November 18, 2026, Board Meeting

Agenda Item: XII.

Topic: UGRA Streamflow and Spring Flow Monitoring Programs.

Background Information: In October 2007, UGRA initiated a program with the US Geological Survey (USGS) to assess the flow contributions of springs to the upper Guadalupe River watershed. Initially, USGS staff collected the quarterly spring flow measurements, but UGRA assumed data collection and management responsibilities for this program in October 2017.

Oftentimes, groundwater outcrops from a series of spring openings rather than from just a single orifice. These series of spring openings are referred to as "spring groups." Many springs and spring groups are located on private property and difficult to access. Additionally, isolating one spring may distort the spring group's contribution. Therefore, sites in the main river channel just downstream from known spring groups were selected to initially assess the cumulative flow contributions of springs in that area.

Spring flow measurements are conducted by UGRA at the following sites on a quarterly basis:

1. Fessenden Branch – Johnson Creek (two sites)
2. Rock Bottom Road – North Fork
3. Bear Creek – North Fork
4. Heron's Crossing – North Fork
5. Lynxhaven Crossing – South Fork
6. Seago Road Crossing – South Fork

In addition to the spring flow measurement sites, there are currently nine USGS stationary stream gauge stations in Kerr County that continually measure water level, streamflow, and/or precipitation:

1. North Fork of the Guadalupe River (near Camp Waldemar)*
2. South Fork of the Guadalupe River at Lynxhaven Crossing*
3. Guadalupe River below Hunt (Schumacher Crossing)*
4. Johnson Creek near Ingram (near Hoot Owl Hollow)*
5. Guadalupe River above Bear Creek (upstream Bear Creek Road crossing)*
6. Guadalupe River above Kerrville (on the Loop 98 Bridge)
7. Guadalupe River at Kerrville (below Nimitz Dam)*

8. Guadalupe River between Flat Rock Lake and Center Point (below Flat Rock Dam)*
9. Cypress Ck at Saur Farm near Comfort (downstream of Cypress Creek at Lazy Valley crossing)

*Included on UGRA's funding agreement with USGS for annual operation and maintenance of the gauges.

Staff will provide an overview of the program, present data collected to date, and answer questions from the Board.

Recommended Action: No action required. Informational only.